

ADAMS COUNTY BOARD OF SUPERVISORS AGENDA

P1

Adams County Board Room

June 21, 2016 6:00 p.m.

1. Call to Order by the Chairman
2. Was meeting properly announced?
3. Moment of silence
4. Pledge of Allegiance
5. Roll Call
6. Approve agenda
7. Approval of the May 17, 2016 minutes
8. Public participation
9. Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Wysocky, Allen, Babcock, Borud, Carlson and Colburn.
10. **Claims:** None
11. **Correspondence:** Town of Colburn letter dated May 9, 2016. Town of Adams letter dated May 26, 2016. Letter from S.C. Ransburg to Supervisor Skala dated May 17, 2016. Adams County residents/landowners petitions regarding the proposed rezoning Ag to Forest Land (available in the County Clerk's office upon request).
12. **Appointments:** Reappoint Cathy Croke and Robert Benkowski to Board of Adjustment for 3 year terms (April 2016-2019); Appoint Marge Edwards, reappoint Celine Kelly and reappoint Thomas Melter to Aging for 3 year terms. Reappoint Lynda Bula to ACRIDC.
13. **Unfinished Business:** None
14. **New Business:** None
15. **Reports and Presentations:**
 - A. Miscellaneous:
 - Town of Rome Zoning Amendments: Amendment No. 16-08 Sub-Section 2.1.1 of Ordinance Section 10.14 Alpine Village Business Park; Amendment No. 2016-06 Chapter 7.09 Business License, Chapter 10.03 Regulations
 - Presentation by Rene Daniels, Executive Director, North Central Wisconsin Workforce Development Board
 - Daric Smith, RIDC report
 - County Clerk report
 - Report by Thaddeus Kubisiak, County Manager/Administrative Coordinator

16. Review Committee Minutes			
Admin & Fin 5/13, 5/24	H&HS/Vet 5/9	Library 4/25, 5/23	Safety 5/11
Airport 5/9	Health Ins 3/29, 4/27	P&Z 6/1	Solid Wst 5/11, 6/8
BOA 5/18	L&W/R&R 5/10	Property 5/10	Surveyor May 2016
County Board 5/17	Landfill Adv 2/15, 5/16	PS&J 5/11	Traffic Safety 2/10

17. **Resolutions:**

Res. #26: Resolution to approve out-of-state travel and accommodations for Lauren Heitman, Children's Case Manager, to Orlando, FL from August 2 - 5, 2016.

Res. #27: Resolution to approve out-of-state travel and accommodations for the Public Health Nurse Supervisor to Denver, CO on July 17-22, 2016 and October 24-27, 2016.

Res. #28: To express desire toward the Wisconsin State Legislature to have the duties and responsibilities of the County Veterans Service Office and the County Veterans Service Commission be reassigned to Wisconsin Statutes Chapter 59.

Res. #29: To express desire toward the Wisconsin State Legislature to reinstate the original intent of the County Veterans Service Office grant, from which the original legislation was ratified in

P2 1973, to be used strictly for the supplementation of salary of the County Veterans Service Officer as well as reconfigure the payment structure.

Res. #30: To Honor Adams County Sanitation Workers

18. **Ordinances:**

Ord. #13: Rezone approx. 1.6 acre parcel from a Conservancy District to a Recreational/Residential District. Property located in the NE ¼, NE ¼, Section 19, Township 19 North, Range 6 East, Lot 1 of CSM 5867 at 1317 County Road C, Town of Big Flats, Adams County, Wisconsin.

19. **Denials:** None

20. **Petitions:** None

21. Approve claims.

22. Approve Per Diem and Mileage.

23. Motion for County Clerk correct any and or all errors

24. Set next meeting date(s)

25. Adjournment

Town of Colburn
592 Bighorn Ave.
Hancock, WI 54943-9536

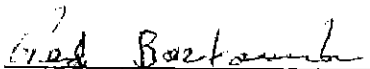
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To:

Thad Kubisiak-County Manager /Administrative Coordinator,
Cindy Phillippi-County Clerk,
Phil McLaughlin- Planning & Zoning,
Planning & Zoning Board
Adams County Board of Supervisors

May 9. 2016

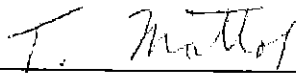
The Town Board of Colburn, Adams County is writing this letter to inform the above listed persons that The Town of Colburn is **OPPOSED** to the Proposed Forestry District Zoning Draft. The Town board of Colburn intends to seek procedural information about beginning the process of withdrawing from the Adams County Planning & Zoning due to the nature of the draft and the lack of clarity in the wording of the draft as requested by Town Residents.



Ted Borkowski, Town of Colburn Chairperson



Jim Gold, Town of Colburn Supervisor I



Ted Mattox, Town of Colburn Supervisor II

Attest



Terri Horacek, Town of Colburn Clerk

Town of Adams

James Bays, Chairman

Joyce Jefferson, Clerk
1909 13th Drive
Friendship, Wisconsin 53934
Telephone 608 339-3980

Telephone 608 339-6004

May 26, 2016

Mr. John West,
Adams County Board Chair Person
Adams County Court House
400 North Main Street
Post Office Box 278
Friendship, Wisconsin 53934

Dear Mr. West:

The Town of Adams has concerns with the present proposed draft changing parcels in the Town of Adams from Agriculture-- A-1 & A-2 to Forestry—

F-1 & F-2. We feel it may have ramifications that could hurt the economy and land values in our township.

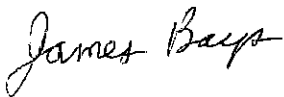
We realize the ordinance is not finalized, but from what has been explained there are serious issues that need to be addressed before we can support the ordinance.

We feel the 10 townships that are currently under County Planning & Zoning are at a disadvantage from townships that have their own zoning because some believe it may limit land owners use of their own property and ability to make a living.

We have heard conflicting reports on if this change is voluntary and if we can refuse to accept it. We need to clear up this point.

We request more input into ordinances proposed and better explanation of the impact they will have on us.

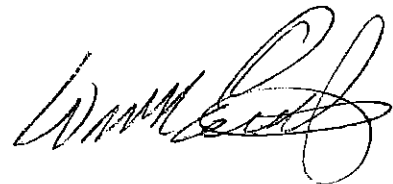
Sincerely,



James Bays
Chairman
Town of Adams



Ronald Johnson
Supervisor
Town of Adams



William Euclide
Supervisor
Town of Adams

S. C. Ransburg
3790 Hoepker Road
Madison, WI 53718

BY: _____

May 17, 2016

Robin Skala
862 Hwy E
Adams, WI 53910

Dear Supervisor Skala:

I have owned forested land in Adams County since 1985 and have always managed it to maximize the presence of wildlife. Promoting the preservation of forest in Adams County is an excellent idea that I certainly favor. However, as presently written, some of the provisions in the proposed draft ordinance to preserve forest by creating forest recreation districts appear to be self-contradictory, or self-defeating, or incomplete. Here are several points:

1. Section 5-9.02(K)1 requires that buildings used in conjunction with raising wildlife may not occupy more than 500 square feet:
 - a. Many wildlife biologists recommend growing food plots as an aid to raising wildlife. One grows them by cultivating agricultural crops. Subsection (M) of the draft ordinance also permits the cultivation of agricultural crops. Buildings for housing equipment used to cultivate agricultural crops normally occupy much more than 500 square feet. For example, a 30-foot x 50-foot tractor shed occupies 1,500 square feet. The sizes of such buildings probably matter more on small lots than on large properties.
2. Section 5-9.02(A) requires detached single-family dwellings to contain a portion of "livable floor area" that can contain a square 24 ft. on a side:
 - a. The requirement would eliminate all single-wide mobile homes and probably also most double-wide mobile homes that people otherwise would stay in on properties in forest districts. A fair number of properties in Adams County that would meet the other requirements of a forest district presently have mobile home residences that people stay in and the published draft of the proposed ordinance would make illegal. Is it the intention of the County Board to immediately eliminate all mobile homes from all such properties? It is hard to see a connection between the presence of a mobile home on a property and the quality of the forest on that property.

(Over)

- b. Restricting structures as much as the draft does would reduce real estate demand for properties in forest districts and would lower their average market value.
- 3. Section 5-9.07(B)3 requires a minimum of 70% of each lot to be used for forestry.
 - a. Consider properties that consist of more than 30% marsh. 70% of such a property cannot be occupied by forest, although more than 70% of it might be managed for wildlife. Would forest districts be defined to exclude such properties? If not, perhaps the ordinance should more specifically address the problem of how to define forest districts.
- 4. Forestry and raising wildlife are closely parallel uses, but knowledgeable people can interpret them so that they are not necessarily identical. For example, in Adams County, with the exception of some birds and a few species of mammals, raising most forest wildlife works best in forest composed of relatively early stage trees, such as aspen, oak, and jack pine. However, the type of forestry advocated by some timber companies might favor late stage trees, such as red maple and white pine in Adams County.

The latter provide high-value timber that one logs only after the trees have grown for a long time, but they create "deserts" for deer and other ground-based wildlife. A landowner must choose which of the two types of forest to maintain, depending on whether the landowner prefers, on the one hand, to profit once or twice during a lifetime from logging late stage forest trees or wishes to maximize ground-based wildlife. A landowner who prefers to maximize wildlife can still profit from logging trees for pulp and can do so more frequently than logging late stage trees.

Keeping a forest in early stage growth may require eliminating red maple and limiting white pine. The Managed Forest Land law has allowed agreements that permit the elimination of red maple from properties on which the landowner intended to promote the presence of wildlife. Perhaps the present wording of the draft ordinance should allow for the different types of forestry, in order to avoid future conflicts.

Points 1, 2, and, to some extent, 3 above lead to the issue of how to treat properties that contain a good deal of forest but that presently would not meet all the criteria that the draft ordinance would require. Grandfathering might reduce the shock that passing the draft ordinance would create. That would particularly apply to points 1 and 2 above.

Sincerely,



Stephen C. Ransburg

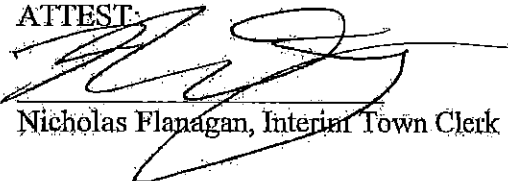
AMENDMENT NO. 16-08**AMENDMENT TO THE TOWN OF ROME****Sub-Section 2.1.1 of Ordinance Section 10.14
Alpine Village Business Park**

The Town Board of the Town of Rome, Adams County, Wisconsin, hereby amends sub-section 2.1.1 of Ordinance Section 10.14 which adds "Miniature Golf Course" to the permitted uses list for Commercial A Sub-district of the Alpine village Business Park Development and Design Manual. The amendment shall be posted pursuant to section 60.80 Wis. Stats. and shall take effect the day after such posting or publication.

Adopted this 26th day of May 2016

TOWN OF ROME BOARD:


Phil McLaughlin, Town Chair

ATTEST:

Nicholas Flanagan, Interim Town Clerk

2.1 Commercial 'A' Sub-district

2.1.1 Purpose & Location

Purpose: The Commercial 'A' sub-district is designed to accommodate smaller building sizes and encourage a pedestrian friendly environment. The use of shared parking and septic facilities are encouraged. The sub-district standards recognize the unique characteristics of a village theme that differ from a traditional commercial strip. The intent of these standards is to create a "woodsy village" atmosphere.

Permitted uses:

- A. Personal services (pharmacy, hair salon, shoe repair)
- B. Retail trade (jeweler, clothing store)
- C. Boutiques (flower shop, gift store)
- D. Handcrafted goods sales, home furnishings
- E. Coffee shops, ice cream parlors, sandwich shops
- F. Beverage store
- G. Civic use
- H. Hardware store
- I. Parking businesses
- J. Business services (accountants, attorney, financial planners)
- K. Convenience stores
- L. Banks
- M. Restaurants
- N. Grocery stores
- O. Building construction contractors
- P. Theater
- Q. Motel/hotel
- R. Miniature Golf Course

General Characteristics:

- Restricts areas for building, parking, and septic.
- Offers reduced setbacks and encroachments in setbacks for architectural elements such as porches.
- Requires more aesthetic measures including architectural requirements on all building elevations (faces).
- Additional landscaping requirements.

**Refer to map for location
of Commercial A property**

TOWN OF ROME, ADAMS COUNTY, WISCONSIN
NOTICE OF ADOPTION OF ORDINANCE

Pursuant to section 60.85(5) Wis. Stats., notice is hereby given that the Town Board of the Town of Rome has amended the Code of Ordinances as follows:

Section No.: **Sub-section 2.1.1 of Ordinance Section 10.14 (Alpine Village Business Park)**

Date of enactment: **May 26, 2016**

Summary: Addition of Miniature Golf Course to the permitted uses list for the Commercial A Sub-district of the Alpine Village Business Park Development and Design Manual.

Inspection: The full text of the ordinance may be obtained in the ordinance section of the Town's website, romewi.com, or by contacting the Town Clerk at (715) 325-8032.

Nicholas Flanagan, Interim Town Clerk
Town of Rome
1156 Alpine Drive
Nekoosa, WI 54457

STATE OF WISCONSIN
TOWN OF ROME
ADAMS COUNTY

I, Nicholas Flanagan, the Interim Town Clerk of the Town of Rome, Adams County, Wisconsin attest and swear all of the following:

1. That the notice of the following action was posted pursuant to ss. 60.80, Wis. Stats.:

**Sub-Section 2.1.1 of Ordinance Section 10.14 (Alpine Village
Business Park)**

2. That I caused the notice to be posted as required on May 27th, 2016 in the following 4 places in the Town of Rome, Adams County, Wisconsin:


Rome Municipal Building:	11:00 a.m.
Pritzl's CornerMart:	11:05 a.m.
Nekoosa Port Edwards Bank:	11:09 a.m.
US Bank:	11:14 a.m.

3. That I caused the notice to be published as required on May 27, 2016 in the Wisconsin Rapids Daily Tribune

4. That I filed this affidavit in the records of the town clerk for the Town of Rome on this 27 day May, 2016


Nicholas Flanagan, Interim Town Clerk

Personally came before me this 27 day of May, 2016, the town clerk of the Town of Rome, Adams County, known to me to be the person who executed and acknowledged the foregoing instrument.


Notary Public, State of Wisconsin

My commission 10/3/17

AMENDMENT NO. 2016-06**AMENDMENT TO THE TOWN OF ROME
CODE OF ORDINANCES****CHAPTER 7.09 BUSINESS LICENSE
CHAPTER 10.03 REGULATIONS**

The Town Board of the Town of Rome, Adams County, Wisconsin, hereby amends the Town of Rome Code of Ordinances as set forth in Exhibit A, which is attached hereto and incorporated herein by reference. The amendment shall be posted pursuant to section 60.80 Wis. Stats. and shall take effect the day after such posting or publication.

Adopted this 28th day of April 2016

TOWN OF ROME BOARD:



Phil McLaughlin, Town Chair

ATTEST:



Nicholas Flanagan, Interim Town Clerk

**PLAN COMMISSION
FINDING OF FACTS
For
*Zoning Code Text Amendment***

Applicant: Town of Rome
1156 Alpine Dr
Nekoosa, WI 54457

715-325-8019
zoning@romewi.com

Sections to be amended: 7.09(2) and 10.03(9)(a),(b) of the Town Code

Proposed amendment: Amend ordinance sections to better define a business and to better regulate and define a home occupation.

Finding of Fact: These amendments will help improve the designation and regulation of home-based occupations in the Town of Rome.

Commission Chairman _____ **Dated:** _____

Commission Recording Secretary _____ **Dated:** _____

Proposed additions are: **Bold, underline, yellow.**

Proposed deletions are: **~~BOLD strike through.~~**

7.09 BUSINESS LICENSE

(1) The purpose of this Section is to aid in the development of a business data file to ensure compliance with Town ordinances, assist in emergency situations, and foster economic development.

(2) It is unlawful for a person to conduct any business, or ~~conduct a home occupation allowed~~ ~~operate a household occupation permitted~~ under sec. 10.03 (9) of the Town Code, within the Town without first having secured a business license as provided in this section. "Business" shall be defined as any enterprise with a permanent physical location in the Town where money is exchanged for goods or services and/or where the principal administrative and managerial activity of the enterprise takes place. No permits issued by the Town, including but not limited to building permits, occupancy permits, town conditional use permits, or site plan review permits shall be granted to a business operator or the property owner until a business license has been obtained.

10.03

(9) HOME OCCUPATIONS IN RESIDENTIAL DISTRICTS:

(a) Standards: the following specific standards shall be used for a home business:

1. The principal use of the premises shall be for single or two (2) family dwelling purposes only.
2. No activity shall be involved which indicates from the exterior that the building is being used for any purpose other than that of a dwelling.
3. The activity shall be clearly incidental to the residential use of the premises. The home may not be altered to attract business.
4. The activity shall not result in any hazard to the public such as generation of substantial volume of vehicular or pedestrian traffic or parking demand.
5. The occupation shall be carried on solely within either the main or an accessory building, and it shall utilize no more than twenty-five percent (25%) of the gross floor area of any such building.
6. A person must reside on the premises in order to be employed by the business.
7. No goods, materials, parts, tools or other equipment shall be displayed, used or stored outside a building.
8. No equipment shall be used which creates excessive dust, smoke, odor, noise, electrical disturbance or other conditions which are detrimental to the character, condition, value and enjoyment of other residential property in the neighborhood.
9. In order to protect the visual aspects of the residential neighborhood and not significantly reduce the availability of parking for residents, home business customers shall not park in the right-of-way or on the street. Any need for parking generated by the home business use shall be met off the street and remain on-premise.
10. Persons conducting a home business or professional office must submit an application and pay any applicable fees for such use as required by Town Ordinance 7.9(3).
11. No other local ordinance, provision or state statute or rule shall be violated.

(b) Permitted Businesses Occupations:

1. Art studios, computer programming, drafting and graphic services, dressmaking sewing and tailoring, home crafts, music lessons, professional and contractor offices, sales representatives - office only, secretarial services, beauty shops by occupant only, minor repair services, and other similar uses.

2. Such uses, when conforming with 10.03(9)(a), may be issued a home occupation permit by the Zoning Administrator as required under Town Ordinance 7.9. The Zoning Administrator shall forward all other applications to the Plan Commission for public hearing review and consideration.

~~1. Art Studios~~

~~2. Computer Programming~~

~~3. Drafting and Graphic Services~~

~~4. Dressmaking, Sewing and Tailoring~~

~~5. Home Crafts~~

~~6. Music Lessons~~

~~7. Professional Offices~~

~~8. Sales Representatives - Office Only~~

~~9. Secretarial Services~~

~~10. Watch and Jewelry Repair~~

~~11. Other similar occupations with the approval of the Zoning Administrator.~~

TOWN OF ROME, ADAMS COUNTY, WISCONSIN
NOTICE OF ADOPTION OF ORDINANCE

Pursuant to section 60.85(5) Wis. Stats., notice is hereby given that the Town Board of the Town of Rome has amended the Code of Ordinances as follows:

Section No.: **CHAPTER 7.09 BUSINESS LICENSE**
 CHAPTER 10.03 REGULATIONS

Date of enactment: April 29, 2016

Summary: AMENDING 7.09(2), ADDING "CONDUCT A HOME OCCUPATION ALLOWED" AND REMOVE "OPERATE A HOUSEHOLD OCCUPATION PERMITTED." ADDING LANGUAGE "AND/OR WHERE THE PRINCIPAL ADMINISTRATIVE AND MANAGERIAL ACTIVITY OF THE ENTERPRISE TAKES PLACE."

AMENDING 10.03(9)(a) STANDARDS TO IMPROVE REGULATION OF HOME-BASED OCCUPATIONS

AMENDING 10.03(9)(b) PERMITTED BUSINESSES, DELETING 2(1-11) AND COMBINING INTO 10.03(9)(b)(1)

Inspection: The full text of the ordinance may be obtained in the ordinance section of the Town's website, romewi.com, or by contacting the Town Clerk at (715) 325-8013.

Nicholas Flanagan, Interim Town Clerk
Town of Rome
1156 Alpine Drive
Nekoosa, WI 54457

STATE OF WISCONSIN
TOWN OF ROME
ADAMS COUNTY

I, Nicholas Flanagan, the Interim Town Clerk of the Town of Rome, Adams County, Wisconsin attest and swear all of the following:

1. That the notice of the following action was posted pursuant to ss. 60.80, Wis. Stats.:

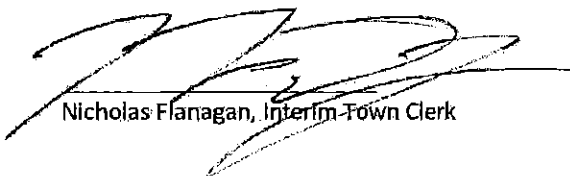
CHAPTER 7.09 BUSINESS LICENSE
CHAPTER 10.03 REGULATIONS

2. That I caused the notice to be posted as required on April 28, 2016 in the following 4 places in the Town of Rome, Adams County, Wisconsin:

Rome Municipal Building;
Pritzl's CornerMart;
Nekoosa Port Edwards Bank;
US Bank;

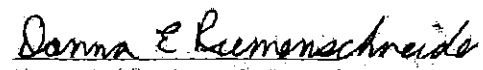
3. That I caused the notice to be published as required on April 28, 2016 in the Wisconsin Rapids Daily Tribune

4. That I filed this affidavit in the records of the town clerk for the Town of Rome on this 28th day April, 2016



Nicholas Flanagan, Interim Town Clerk

Personally came before me this 28th day of April, 2016, the town clerk of the Town of Rome, Adams County, known to me to be the person who executed and acknowledged the foregoing instrument.


Notary Public, State of Wisconsin

My commission 10/3/2017



Adams County Government

PO Box 102
Friendship, WI 53934

P17

Thaddeus Kubisiak, County Manager/Administrative Coordinator
Phone: 608-339-4579 Fax: 608-339-4509
thad.kubisiak@co.adams.wi.us

6-14-2016

Electronic Septic Pumping Reporting

Planning and Zoning has initiated a new option to accept electronic submissions of the septic pumping reports. During the initial testing phase, the department will be limiting the number of pumpers that will have access to the web portal. Once the testing phase is complete, Planning and Zoning will encourage all pumpers to submit their reports electronically. The tentative goal for paperless submissions is January 1, 2017.

Solid Waste Department

The Solid Waste Department has been making positive strides to reduce costs while increasing revenues. The department has continuously saved costs in the past by purchasing equipment from Federal Surplus, but a recent inventory of equipment indicated that the landfill can realize further cost savings. Remember to mark your calendars for the Clean Sweep event that is scheduled for the morning of Saturday, July 23rd.

Dellwood Snowmobile Bridge

The county is one step closer to replacing the snowmobile bridge over Little Roche A Cri Creek in the Town of Strongs Prairie. The project has been let for bid and the Parks Dept. will accept sealed bids up until Friday, July 1st at 4:00 P.M., which at that time the sealed bids will be publically opened. The project completion date is November 11, therefore the bridge will be installed and complete prior to the 2016-17 snowmobile season. Although the grant was originally awarded 4 years ago, we have been fortunate that the DNR has granted several funding extensions to this project.

Health and Human Services Billing Software

Progress with the Echo Billing Solutions software has been gradual. The Health and Human Services Director, as well as other key staff have been in continuous communication with the software developer to deliver a working product. The department has also been in contact with Senator Lassa's office to express concern about the lack of available software options, as it relates to ForwardHealth's electronic billing mandate. I will continue to work with the Director to take delivery of a final product.

Annual Budget

Work on the 2017 Annual Budget has begun. It is my intention to implement a program budget. This style of budget will offer a better narrative, not just for costs, but also for the services that each department provides to county residents. I also plan to establish a more comprehensive capital expenditure side of the budget. This will allow us to plan ahead as a complete organization, rather than as a group of individual departments.

CVSO Grant Requirement Changes

The state legislature has made attempts to undermine the services that the County Veterans Service Office was originally designed to offer. These proposed changes to the grant requirements, as well as proposed changes to the department will adversely affect the services provided to Adams County veterans. the Adams County Veterans Service Officer and myself have drafted two resolutions for Board approval to encourage the state legislature to enact laws that will help the county rather than hurt our progress.

RESOLUTION 26 -16
RESOLUTION TO APPROVE OUT OF STATE TRAVEL FOR
LONG TERM SUPPORT - Children's Case Manager

INTRODUCED BY: Health and Human Services Board

INTENT & SYNOPSIS: Resolution to approve out-of-state travel and accommodations for Lauren Heitman, Children's Case Manager, to Orlando, FL from August 2 - 5, 2016.

FISCAL NOTE: None. The travel and accommodations are funded with a reimbursement from the State of WI Department of Health Services and will be paid out of account number 240 E 29 54001 (430, 431, 432 and 433).

WHEREAS: *The Adams County Employee Handbook* Chapter 8, Section 1.02, requires all out-of-state travel and related expenses be authorized by Resolution of the County Board; and

WHEREAS: Participation in the 10th Annual Project SEARCH Conference is requested, and Lauren Heitman was invited to attend by the Department of Health Services Project Search Coordinator; and

WHEREAS: The Project SEARCH High School Transition Program is a unique, business led, one year school-to-work program, which facilitates a seamless combination of classroom instruction, career exploration, and hands-on training through worksite rotations. The program provides real-life work experience to help youth with significant disabilities make successful transitions from school to adult life; and

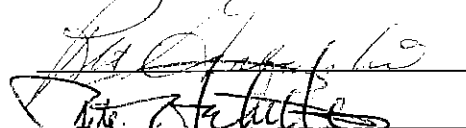
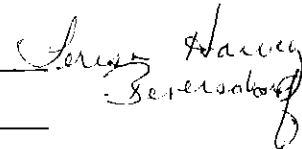
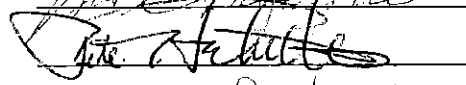
WHEREAS: Lauren Heitman is the Adams County Health & Human Services representative for the Project SEARCH Program; and

WHEREAS: Training and additional travel costs for staff have been awarded to Lauren Heitman, Adams County Health and Human Services Division of Long Term Support from the Wisconsin Department of Health Services.

NOW THEREFORE, BE IT RESOLVED: That the Adams County Board of Supervisors hereby approves out-of-state travel for Lauren Heitman to attend the Project SEARCH National Conference in Orlando, FL from August 2 - 5, 2016.

Recommended for adoption by Health and Human Services Board on this 9th day of May, 2016.



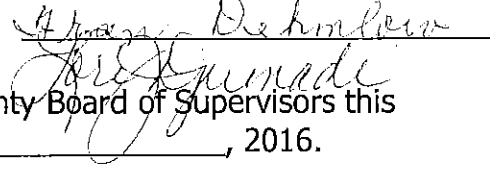
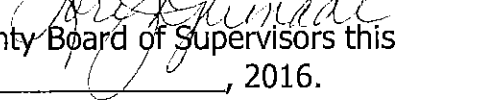

 


Adopted _____

Defeated _____

Tabled _____

by the Adams County Board of Supervisors this _____ day of _____, 2016.

RESOLUTION 26-16
RESOLUTION TO APPROVE OUT OF STATE TRAVEL FOR
LONG TERM SUPPORT - Children's Case Manager

P19

47

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County Board Chair

County Clerk

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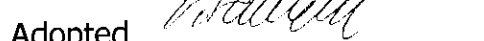
Reviewed by Corporation Counsel

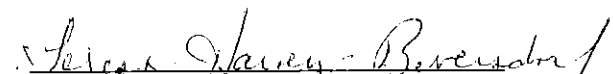

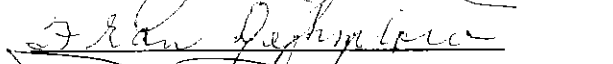
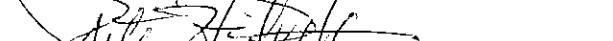
51



Reviewed by County Manager/Administrative Coordinator

RESOLUTION NO. 27 -2016**RESOLUTION TO APPROVE OUT-OF-STATE TRAVEL FOR PUBLIC HEALTH STAFF
(Public Health Nurse Supervisor)****INTRODUCED BY:** Health & Human Services Board**INTENT & SYNOPSIS:** Resolution to approve out-of-state travel and accommodations for the Public Health Nurse Supervisor to Denver, CO on July 17-22, 2016 and October 24-27, 2016.**FISCAL NOTE:** None. The travel and accommodations are funded with grant revenue and will be paid out of account number 240 E 30 54131 (430, 431, 432 and 433).**WHEREAS:** *The Adams County Employee Handbook* Chapter 8, Section 19.02, requires all out-of-state travel and related expenses be authorized by Resolution of the County Board; and**WHEREAS:** Training in the Nurse Family Partnership (NFP) Model, including Unit 2 and Unit 4 supervisor training, is required by our contract with the Nurse Family Partnership National Service Office (NSO); and**WHEREAS:** Maintaining compliance with the NSO is also required by the Wisconsin Family Foundations Home Visiting grant, which was awarded to Adams County in October of 2013.**NOW THEREFORE, BE IT RESOLVED:** That the Adams County Board of Supervisors hereby approves out-of-state travel for the Public Health Nurse Supervisor to Denver, CO to attend Unit 2 and Unit 4 training of the Nurse Family Partnership evidence-based home visiting model from July 17-22, 2016 and October 24-27, 2016, respectively.Recommended for adoption by the Health & Human Services Board on this 13 day of June 2016.

Adopted _____

 Defeated _____ by the Adams County Board of Supervisors this
 Tabled _____ day of _____, 2016.

County Board Chair_____
County Clerk
☒ Reviewed by Corporation Counsel ☒ Reviewed by County Manager/
 Administrative Coordinator

RESOLUTION TO REASSIGN RESPONSIBILITIES OF CVSO AND THE COUNTY VETERANS SERVICE COMMISSION TO WI STATUTES CH 59.

INTRODUCED BY: HEALTH & HUMAN SERVICES & VETERANS SERVICE BOARD

INTENT & SYNOPSIS: To express desire toward the Wisconsin State Legislature to have the duties and responsibilities of the County Veterans Service Office and the County Veterans Service Commission be reassigned to Wisconsin Statutes Chapter 59.

FISCAL NOTE: NONE

WHEREAS: Legislation was enacted in 1945 to establish the County Veterans Service Office, under Chapter 45 of the Wisconsin Statutes, and it prescribed that the office be elected by the County Board; and

WHEREAS: That same legislation established the County Veterans Service Commission, also under Chapter 45 of the Wisconsin Statutes, and prescribed that this Commission be appointed by the County Judge; and

WHEREAS: Legislation adopted in 1977 amended Chapter 45 of the Wisconsin Statutes and reassigned the appointment powers, for County Veterans Service Commission, and gave that authority to the County Board; and

WHEREAS: Appointment powers, oversight and funding responsibilities of the County Veterans Service Office and the County Veterans Service Commission fall under the jurisdiction of county government, and the duties and responsibilities of all other county government offices, except for the County Veterans Service Office and the County Veterans Service Commission, otherwise are prescribed under Chapter 59 of Wisconsin Statutes.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that the County of Adams joins other Counties in the State of Wisconsin to express their desire to the Wisconsin State Legislature to have the duties and responsibilities of the County Veterans Service Office and the County Veterans Service Commission be rewritten under Chapter 59 of Wisconsin Statutes; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to all of Adams County's State Senators and Assembly Representatives, to the Wisconsin Counties Association, and to the President of the Wisconsin County Veterans Service Officer Association.

Recommended for adoption by the Health and Human Services and Veterans Service Board this 13th day of June, 2016.

Adopted _____
 Defeated _____ by the Adams County Board of Supervisors this _____
 Tabled _____ day of _____, 20____.

County Board Chair

County Clerk

☒ Reviewed by Corporation Counsel ☒ Reviewed by County Manager/Administrative Coordinator

RESOLUTION 29 2016
RESOLUTION TO RETURN GRANT TO ORIGINAL INTENT FROM 1973

INTRODUCED BY: HEALTH & HUMAN SERVICES & VETERANS SERVICE BOARD

INTENT & SYNOPSIS: To express desire toward the Wisconsin State Legislature to reinstate the original intent of the County Veterans Service Office grant, from which the original legislation was ratified in 1973, to be used strictly for the supplementation of salary of the County Veterans Service Officer as well as reconfigure the payment structure.

FISCAL NOTE: NONE

WHEREAS: The Wisconsin County Veterans Service Office grant program has operated as a block-grant for CVSO salary supplement since its inception in 1973. This landmark legislation was enacted to help counties attract and retain CVSO talent as well as develop a means to fund improvements to CVSO veterans services in each county; and

WHEREAS: The 2015-2017 Wisconsin Biennium Budget reduced this long-standing CVSO grant program block grant payment to a mere reimbursement-only payment and in so doing, has resulted in a very cumbersome operation that no longer allows for salary supplementation and contains complicated rules of cost eligibility, which together now create very damaging fiscal constraints on Wisconsin's economically disadvantaged counties; and

WHEREAS: Wisconsin's most economically disadvantaged counties have a disproportionately higher percentage of veterans, as a ratio of the general population, indicating that economically disadvantaged counties face a significant fiscal disadvantage compared to the more affluent Wisconsin counties, while trying to support their veteran population through county veterans services.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors that the County of Adams joins other counties in the State of Wisconsin to express their desire to the Wisconsin State Legislature to restore the original intent of the landmark legislation of 1973 and have the County Veterans Service Office grant program return to be used strictly for supplementing the salary of County Veterans Service Officers in order to attract and retain talented personnel in those positions as well as reconfigure the payment structure to ease the inversely proportional financial burden for Wisconsin's most economically disadvantaged counties with higher veteran population concentrations; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to all of Adams County's State Senators and Assembly Representatives, to the Wisconsin Counties Association and to the President of the Wisconsin County Veterans Service Officer Association.

Recommended for adoption by the Health and Human Services and Veterans Service Board this 13th day of June, 2016.

[Handwritten signatures: Bob Chabowski, Dan Spiller, Deb Jones, Schuch, I. C. Gilbrun, Laura Harvey-Bowman, Glenn D. Dwyer]

Adopted _____

Defeated _____ by the Adams County Board of Supervisors this _____

Tabled _____ day of _____, 20____.

County Board Chair _____

County Clerk _____

☒ Reviewed by Corp/Counsel ☒ Reviewed by Cty Manager/Administrative Coordinator

RESOLUTION TO RETURN GRANT TO ORIGINAL INTENT FROM 1973

RESOLUTION TO HONOR SANITATION WORKERS

INTRODUCED BY: SOLID WASTE COMMITTEE

INTENT & SYNOPSIS: TO HONOR ADAMS COUNTY SANITATION WORKERS

FISCAL NOTE: NONE

WHEREAS: JUNE 17TH IS NATIONAL GARBAGE MAN DAY; and

WHEREAS: ADAMS COUNTY OWNS AND OPERATES A SOLID WASTE LANDFILL AND HAS NUMEROUS EMPLOYEES PERFORMING SANITATION DUTIES; and

WHEREAS: ADAMS COUNTY ACKNOWLEDGES THE HAZARDS AND IMPORTANCE OF THEIR WORK.

NOW THEREFORE, BE IT RESOLVED by the Adams County Board of Supervisors to honor Adams County Solid Waste employees during Garbage Man Week beginning on June 17th 2016.

Recommended for adoption by SOLID WASTE COMMITTEE this 11th day of May, 2016.

Theresa Johnson
Gregory Bakovich
Scott Cook

Gregory Kestowski
Robert Slat

Adopted _____

Defeated _____ by the Adams County Board of Supervisors this

Tabled _____ day of _____, 2016.

County Board Chair

County Clerk

☒ Reviewed by Corporation Counsel

☒ Reviewed by Administrative Coordinator/Director of Finance

AMENDMENT OF ADAMS COUNTY SHORELAND PROTECTION ORDINANCE

P24

WHEREAS: The Adams County Board of Supervisors adopted the Adams County Shoreland Protection Ordinance on December 14, 1970, with an effective date of January 1, 1971, pursuant to the authorization contained in Section 59.692 of the Wisconsin Statutes, and was revised on June 21, 2011 as the Adams County Shoreland Wetland and Habitat Protection Ordinance and revised on August 3, 2011, with an effective date of August 16, 2011, and

WHEREAS: On April 19, 2016, Leslie A. & Scott A. Gray, owners, petitioned the Adams County Board of Supervisors to amend the Shoreland Protection Ordinance to rezone a portion of property (approx. 1.6 acres) in the Town of Big Flats, as hereinafter described; and

WHEREAS: A public hearing, with due notice, was conducted on that petition by the Adams County Planning and Zoning Committee on June 1, 2016 and the Adams County Planning and Zoning Committee, after evaluating all data and evidence presented at the public hearing, recommends enactment of the proposed zoning change and hereby submits this recommendation to the Adams County Board of Supervisors; now, therefore,

The County Board of Supervisors of the County of Adams does ordain as follows:

Zoning Change. The Adams County Shoreland Protection Ordinance, Ordinance No. 14-2011, and the corresponding zoning maps are hereby amended to reflect that the following described property be changed from a Conservancy District to a Recreational/Residential District.

NE ¼, NE ¼, Section 19, Township 19 North, Range 6 East, Lot 1 o CSM 5867 at 1317 County Road C, Town of Big Flats, Adams County, Wisconsin.

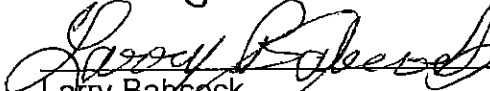
Published in the Times-Reporter, the official newspaper of Adams County, on the _____ day of June, 2016.


Recommended for enactment by the Adams County Planning and Zoning Committee on this 1st day of June, 2016.


Rocky Gilner, Chair


Randy Thelsen


Barb Morgan, Vice Chair


Larry Babcock


Al Sebastiani/Jack Allen


Fred Nickel


Larry Borud

Enacted _____

Defeated _____ by the Adams County Board of Supervisors

Tabled _____ this _____ day of June, 2016

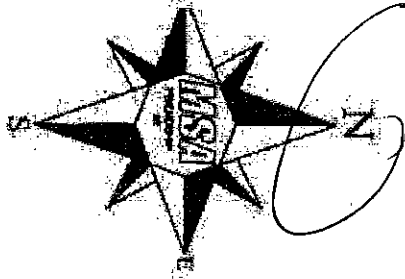
John West, Board Chair

Cindy Phillippi, County Clerk

4-688-10

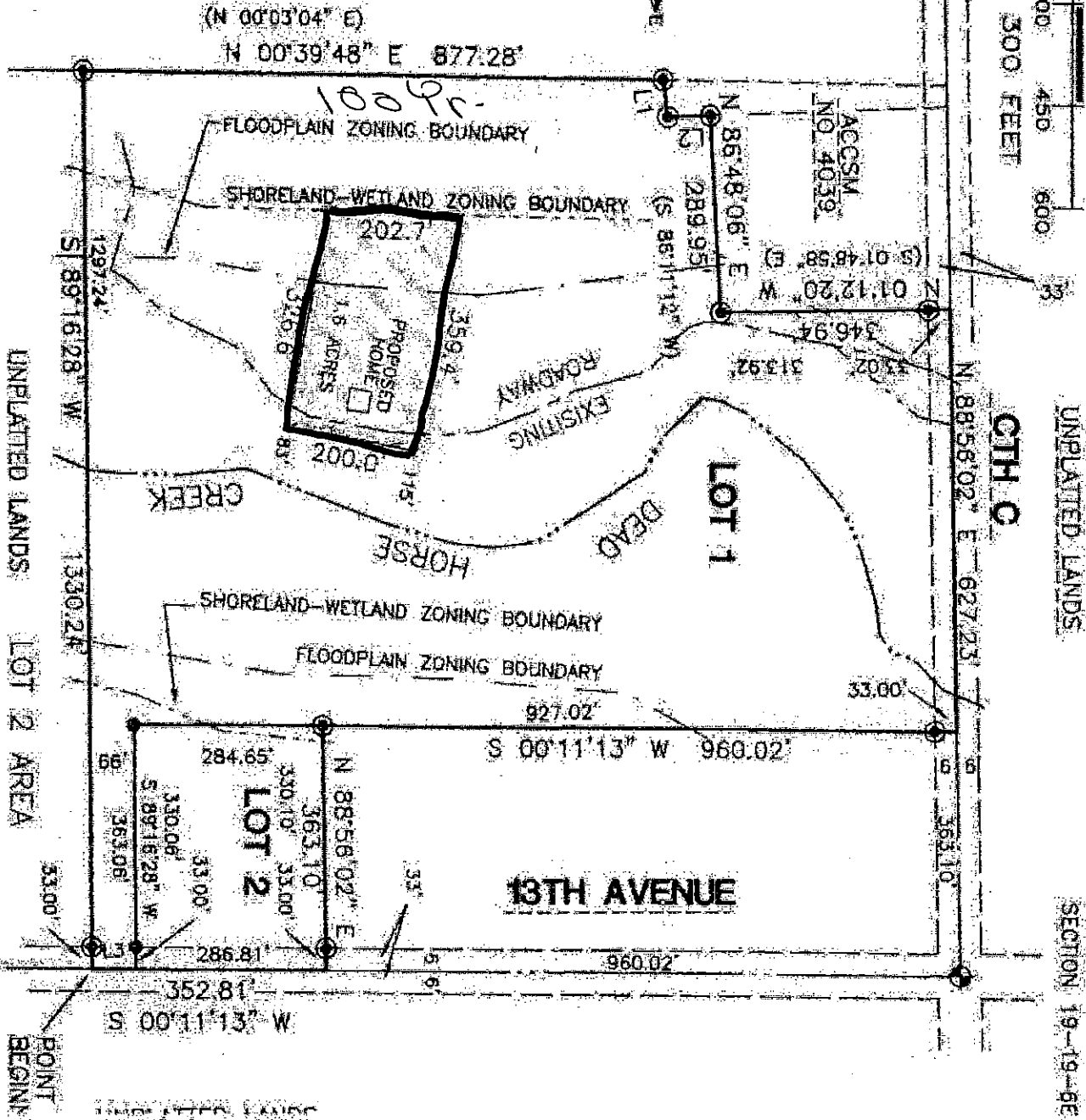
 proposed area

ACCSM NO 3982



JAIL AND TIES
TH 1/4 CORNER
ION 19-19-6E

1 INCH = 300 FEET



PLANNING & ZONING COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: _____ DATE: _____ PARCEL #: _____

True	False	Base considerations to evaluate Conservancy land rezone requests.
		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
		The site is not waterfront.
		The site is not wet or mapped as wetland.
		The site is high / dry ground.
		There is development adjoining or in close proximity.
		There is adequate infrastructure in the area (roads, utilities etc.)
		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
			✓		(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
			✓		(B) The proposed rezone is in the best interest of Adams County citizens.
			AA		(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
			✓		(D) No **significant adverse impact upon storm and flood water storage capacity.
			✓		(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
			✓		(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
			✓		(G) No **significant adverse impact upon shoreline protection against soil erosion.
			✓		(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
			✓		(I) No **significant adverse impact upon wildlife habitat.
			✓		(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
			✓		(K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact*.
			✓		(L) The Applicant's Inventory Checklist does not indicate any concerns.
15	45				TOTAL: 60 (A score of 48 (80%) or higher is required for a recommendation of approval)

Findings / Comments: _____

COMMITTEE MEMBER SIGNATURE: _____

Date: 6-1-16

PLANNING & ZONING COMMITTEE FINDINGS CHECKLIST

P27

APPLICANT NAME: Leslie & Scott Corey DATE: _____ PARCEL #: _____

True	False	Base considerations to evaluate Conservancy land rezone requests.
		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
		The site is not waterfront.
		The site is not wet or mapped as wetland.
		The site is high / dry ground.
		There is development adjoining or in close proximity.
		There is adequate infrastructure in the area (roads, utilities etc.)
		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
				5	(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
			4		(B) The proposed rezone is in the best interest of Adams County citizens.
			4		(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
				5	(D) No **significant adverse impact upon storm and flood water storage capacity.
				5	(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
			4		(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
				5	(G) No **significant adverse impact upon shoreline protection against soil erosion.
				5	(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
			4		(I) No **significant adverse impact upon wildlife habitat.
			4		(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
			4		(K) Petitioner provided *proof that the proposed rezone will not have "**significant adverse impact".
				5	(L) The Applicant's Inventory Checklist does not indicate any concerns.
					TOTAL: <u>54</u> A score of 48 (80%) or higher is required for a recommendation of approval

Findings / Comments: _____

COMMITTEE MEMBER SIGNATURE: _____

Date: 6-1-2014

30
21

PLANNING & ZONING COMMITTEE FINDINGS CHECKLIST

 APPLICANT NAME: Leslie & Scott Gray DATE: 6/1/16 PARCEL #: _____

True	False	Base considerations to evaluate Conservancy land rezone requests.
		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
		The site is not waterfront.
		The site is not wet or mapped as wetland.
		The site is high / dry ground.
		There is development adjoining or in close proximity.
		There is adequate infrastructure in the area (roads, utilities etc.)
		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
			X		(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
				X	(B) The proposed rezone is in the best interest of Adams County citizens.
			X		(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
				X	(D) No **significant adverse impact upon storm and flood water storage capacity.
				X	(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
				X	(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
				X	(G) No **significant adverse impact upon shoreline protection against soil erosion.
				X	(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
				X	(I) No **significant adverse impact upon wildlife habitat.
				X	(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
				X	(K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact*.
				X	(L) The Applicant's Inventory Checklist does not indicate any concerns.
					TOTAL: {A score of 48 (80%) or higher is required for a recommendation of approval}

 Findings / 38 Comments: _____

 COMMITTEE MEMBER SIGNATURE: Barb Morgan

 Date: June 1, 2016

PLANNING & ZONING COMMITTEE FINDINGS CHECKLIST

 APPLICANT NAME: Scott Gray DATE: 6-1-16 PARCEL #: _____

True	False	Base considerations to evaluate Conservancy land rezone requests.
		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
		The site is not waterfront.
		The site is not wet or mapped as wetland.
		The site is high / dry ground.
		There is development adjoining or in close proximity.
		There is adequate infrastructure in the area (roads, utilities etc.)
		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
			4		(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
				5	(B) The proposed rezone is in the best interest of Adams County citizens.
			4		(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
			4		(D) No **significant adverse impact upon storm and flood water storage capacity.
			4		(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
			4		(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
			4		(G) No **significant adverse impact upon shoreline protection against soil erosion.
			4		(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
			4		(I) No **significant adverse impact upon wildlife habitat.
			4		(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
			5		(K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact.
			5		(L) The Applicant's Inventory Checklist does not indicate any concerns.
			50		TOTAL: {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments: _____

COMMITTEE MEMBER SIGNATURE: _____

 Date: 6-1-16

PLANNING & ZONING COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: _____ DATE: _____ PARCEL #: _____

True	False	Base considerations to evaluate Conservancy land rezone requests.
		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
		The site is not waterfront.
		The site is not wet or mapped as wetland.
		The site is high / dry ground.
		There is development adjoining or in close proximity.
		There is adequate infrastructure in the area (roads, utilities etc.)
		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
			4		(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
			4		(B) The proposed rezone is in the best interest of Adams County citizens.
			4		(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
				5	(D) No **significant adverse impact upon storm and flood water storage capacity.
				5	(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
				5	(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
				5	(G) No **significant adverse impact upon shoreline protection against soil erosion.
				5	(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
				5	(I) No **significant adverse impact upon wildlife habitat.
				5	(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
				5	(K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact**.
				5	(L) The Applicant's Inventory Checklist does not indicate any concerns.
			5	57	TOTAL: {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments: _____

COMMITTEE MEMBER SIGNATURE: _____

Date: 6-1-16

PLANNING & ZONING COMMITTEE FINDINGS CHECKLIST

APPLICANT NAME: LARRY BABCOCK DATE: _____ PARCEL #: _____

True	False	Base considerations to evaluate Conservancy land rezone requests.
		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
		The site is not waterfront.
		The site is not wet or mapped as wetland.
		The site is high / dry ground.
		There is development adjoining or in close proximity.
		There is adequate infrastructure in the area (roads, utilities etc.)
		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
			4		(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
				5	(B) The proposed rezone is in the best interest of Adams County citizens.
		3			(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
				5	(D) No **significant adverse impact upon storm and flood water storage capacity.
				5	(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
				5	(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
				5	(G) No **significant adverse impact upon shoreline protection against soil erosion.
				5	(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
				5	(I) No **significant adverse impact upon wildlife habitat.
				5	(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
		3			(K) Petitioner provided *proof that the proposed rezone will not have "***significant adverse impact".
		3			(L) The Applicant's Inventory Checklist does not indicate any concerns.
			53		TOTAL: {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments: _____

COMMITTEE MEMBER SIGNATURE: Larry Babcock

Date: _____

PLANNING & ZONING COMMITTEE FINDINGS CHECKLIST

 APPLICANT NAME: Leslie & Scott GRAY DATE: 6/1/16 PARCEL #: _____

True	False	Base considerations to evaluate Conservancy land rezone requests.
		The Town did not object to the proposal.
		Those noticed / contiguous did not object to the proposal.
		The DNR did not object to the proposal.
		The request is consistent with the Comprehensive Plan.
		The site is not waterfront.
		The site is not wet or mapped as wetland.
		The site is high / dry ground.
		There is development adjoining or in close proximity.
		There is adequate infrastructure in the area (roads, utilities etc.)
		The proposed rezone site will support a Private Onsite Waste Treatment System (POWTS).
		The site is at or near the fringe of Conservancy as opposed to far away / engulfed.
		The specific site is already legally developed (e.g. a nonconforming dwelling placed prior to enactment of Shoreland Zoning).
		There are no reasonable alternatives to the proposal or components of the proposal.
		The proposal does not conflict with surrounding land uses.
		The overall proposal is environmentally sound.
		The site / area is not in a floodplain.

Score on the range below. 1 represents the least amount of proof and 5 represents the most amount of proof.

1	2	3	4	5	Specific Conservancy rezone request / requirements compliance:
				X	(A) Only the minimum area of the lot required for the proposed use is requested for rezoning.
			X		(B) The proposed rezone is in the best interest of Adams County citizens.
			X		(C) The petitioner provided *proof that the proposed rezone is in the best interest of Adams County citizens.
				X	(D) No **significant adverse impact upon storm and flood water storage capacity.
				X	(E) No **significant adverse impact upon maintenance of dry stream flow, the discharge of groundwater to a wetland, the recharge of groundwater from a wetland to another area, or the flow of groundwater through a wetland.
				X	(F) No **significant adverse impact upon filtering or storage of sediments, nutrients, heavy metals or organic compounds that would otherwise drain into navigable waters.
				X	(G) No **significant adverse impact upon shoreline protection against soil erosion.
				X	(H) No **significant adverse impact upon fish spawning, breeding, nursery or feeding grounds.
				X	(I) No **significant adverse impact upon wildlife habitat.
				X	(J) No **significant adverse impact upon areas of special recreational, scenic or scientific interest, including scarce wetland types.
				X	(K) Petitioner provided *proof that the proposed rezone will not have ***significant adverse impact.
				X	(L) The Applicant's Inventory Checklist does not indicate any concerns.
					TOTAL: <u>58</u> {A score of 48 (80%) or higher is required for a recommendation of approval}

Findings / Comments: _____

COMMITTEE MEMBER SIGNATURE: _____

 Date: 6/1/16



PLANNING AND ZONING DEPARTMENT

P.O. BOX 187, COURTHOUSE
FRIENDSHIP, WI 53934
PHONE: 608-339-4222
www.co.adams.wi.gov

ADAMS CO PLANNING & ZONING COMMITTEE

June 1, 2016 – On Site 12:00 P.M.

County Board Room @ 1:00 P.M. -Courthouse
Friendship, WI 53934

Leslie A. & Scott A. Gray – Rezoning request of a portion of a parcel (approx. 1.6 acres) from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland Wetland and Habitat Protection Zoning Ordinance to allow the construction of a residence on property located in the NE ¼, NE ¼, Section 19, Township 19 North, Range 6 East, Lot 1 o CSM 5867 at 1317 County Road C, Town of Big Flats, Adams County, Wisconsin.

Appearing for with testimony: Scott & Leslie Gray, owners.

Appearing for without testimony: None.

No one appearing against.

Correspondence: Notification from the Town Board of Big Flats that they met on April 12, 2016 and have no objection to the zoning change. Memo from the Highway Commissioner with no concerns.

Disposition: An onsite was performed at 12:00 P.M. by the Committee at this location to familiarize themselves with the terrain. Mr. Gray stated that his surveyor was going to file a LOMA to have a portion of the property removed from the 100 year flood zone. The completed Committee Findings checklist showed a total score of 387, with an average score of 55.29. (A score of 48 (80%) or higher is required for a recommendation of approval) Barb Morgan made a motion to grant the rezoning and forward that recommendation to the County Board for final action. Randy Theisen seconded the motion. Roll Call Vote: 7 -Yes. Motion carried.

ADMINISTRATIVE & FINANCE MEETING MINUTES

P34

Friday, May 13, 2016 9:00 a.m., Room A160

The meeting was called to order by Cindy Phillippi, County Clerk at 9:02 a.m.

The meeting was properly noticed.

Roll call: West, Pisellini, Grabarski, Parr and Allen. Also present; Zander, Kubisiak, Miller, Tolley, Kolstad, Heider, and Susan Miller.

Motioned by West/Pisellini to approve the agenda deviating to Item # 13 after the election of officers and returning back to regular agenda. Motion carried by unanimous voice vote.

Phillippi opened nominations for Chair. Allen nominated West, there were no other nominations. A unanimous ballot was cast to nominate West as chair, with no objections.

West took over as Chairperson to conduct the remainder of meeting.

West opened nominations for Vice-Chair. Allen nominated Grabarski, there were no other nominations. A unanimous ballot was cast to nominate Grabarski as Vice-Chair, with no objections.

Phillippi will be Recording Secretary.

Motioned by Grabarski/Pisellini to approve all prior meeting minutes listed as:

Joint Admin/Finance & Parks Committee Oct. 29th and Nov. 19th, 2015;

Executive April 8th and April 5th, 2016;

Parks Committee, February 9th, 2016;

Admin/Finance, April 8th, 2016;

Motion to approve minutes carried by unanimous voice vote.

County Manager/Administrative Coordinator:

Motioned by Allen/Grabarski to approve Quincy Fire Department to use the Castle Rock Park Shelter on September 4, 2016 for their annual Pancake Breakfast fundraiser event; Grand Marsh Pathfinders Snowmobile Club to use Patrick Lake Park and ball diamond on September 3, 4 and 5, 2016 for their annual Labor Day Ball Tournament event. Motion carried by unanimous voice vote.

Discussion took place regarding Fawn Lake boat landing user fee verses a non-user fee. Miller and Tolley will gather information regarding subject to include other lakes and report back to committee. No action taken.

Motioned by Allen/Grabarski to grant access for a mobile food truck/trailer to sell food products on the grounds of the two county owned campgrounds for Susan Miller, representing The Marigold LLC, Larry Smith, representing the Hot Dog and Donut Stand and Mark Klaus, representing Klaus Treats LLC contingent upon receipt of insurance and all required licenses, and formation of an agreement drafted by Miller/Tolley to be reviewed by Corporation Counsel. Motion carried by unanimous voice vote.

Motioned by Grabarski/Pisellini to approve the revisions to the Administrative Directive on Campground Operations policy. Motion carried by unanimous voice vote.

Motioned by Allen/Pisellini to approve the revisions to the Monthly Campers Registration Payment Late Fee policy. Motion carried by unanimous voice vote.

Motioned by Allen/Pisellini based on qualifications to hire Assistant Parks Manager at the 1 yr rate of wage which is higher than the minimum wage. Motion carried by unanimous voice vote.

Corporation Counsel monthly report was provided.

P35

Personnel Director: Adams County Base Compensation Administrative Guide/WIPFLI Compensation Study was provided along with a monthly report.

Discuss and/or act on Echo; Discussion took place regarding complications with software processes. Discuss WIMCR payback; Discussion took place regarding State billing and liability related to the county.

Discussion regarding the Property Committee's December 9, 2015 decision to permanently move the County Manager's office to the location of the previous Parks Director's office location took place. Motioned by Grabarski/Allen to recommend the Property Committee reconsider their motion and revise their decision and keep the Administrative Coordinator/County Manager in the current location. Motion carried by unanimous voice vote.

Parks Managers' Reports, Admin Coordinator Report, Revenue report, expense check summary report and expenditure report provided.

Treasurer: Verbal update on Tax Deed Property and office activities was given. Financial report was provided.

MIS: Verbal update on office activities and website upgrade was given. Financial report was provided.

County Clerk: Verbal update on office activities was given.

Identify upcoming agenda items: Family care/Long Term Support, Echo, WIMCR, WIPFLI Compensation Study; Administrative Policy Documents.

Set next meeting date; June 10th @ 9:00 a.m.

Set next meeting date for grievance; May 24th @ 1:00 p.m. or 5/31 @ 9:00 a.m., dependent upon the business agent schedule.

Motioned by Parr/Allen to adjourn at 12:39 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi
Recording Secretary

These minutes have not been approved.

ADMINISTRATIVE & FINANCE MEETING MINUTES

Tuesday, May 24, 2016

1:00 p.m., Room A260

The meeting was called to order by Chairman West at 1:00 p.m.

The meeting was properly noticed.

Roll call: West, Grabarski, Parr, Pisellini and Allen. Also present, Tara Clinton, Sam Wollin, Terry Fahrenkrug, Thad Kubisiak, Ken Wagner, Marcia Kaye, Mike Backus and Kristin Ballew.

Motioned by Grabarski/Pisellini to approve the agenda. Motion carried by unanimous voice vote.

Discuss and/or act on Grievance # 16-130, Adams County Local WPPA 355; Mike Backus provided an overview of the Grievance and Kaye provided an overview of the County's position. Discussion took place.

Discuss and/or act on Grievance # 16-231; No discussion, no action.

Motioned by Grabarski/Pisellini to convene in closed session pursuant to Wis. Stats. 19.85 § (1)(g), for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (Grievance # 16-130), Adams County Local WPPA 355). Motion to convene in closed session at 1:42 p.m. carried by roll call vote. Voting yes, Parr, Grabarski, West, Allen and Pisellini.

The committee reconvened in open session per Wis. Stats. § 19.85(2), to consider and vote, on appropriate matters relating to the issues discussed in closed session at 2:06 p.m.

Act on Grievance # 16-130, Adams County Local WPPA 355:

Motioned by Allen/Pisellini to deny Grievance #16-130. Motion carried by roll call vote. Voting yes, Parr, Grabarski, West, Allen and Pisellini.

Identify upcoming agenda items: Potential for meeting regarding Grievance 16-231.

Discussion on Grievance # 16-231: The parties discussed the timelines related to Grievance #16-231, however, did not discuss the actual grievance. "Said committee shall meet with the grievant or representative at a mutually agreeable date and time, not less than 10 nor more than 40 calendar days after receipt of written grievance." The time limits may be extended by mutual consent of parties.

Both parties agreed to waive the timeline with the following restriction, "once the outcome of Grievance 16-130 is finalized the union will have 30 days to determine if they will move forward with Grievance 16-231".

Set next meeting date; none

Set next meeting date for grievance; none

Motioned by Pisellini/Allen to adjourn at 2:14 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,


Cindy Phillippi

Recording Secretary

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Minutes of Adams Co. Airport Commission May 9, 2016

Meeting called to order at 7:05 PM by Recording Secretary Mike Bourke

Members present: Steve Pollina, Mike Bourke, Dave Repinski and Jerry Reuterskiold.
Also present Airport Manager Mike Scott, Airport Groundskeeper Sheldon Sundsmo,

Motion to approve published agenda by Pollina second by Reuterskiold no discussion; motion carried.

Bourke conducted the election of Chairperson. Bourke nominated Reuterskiold, Repinski nominated himself. Nominations were closed. After voting resulted in a tie, Repinski won the coin toss thus becoming chairman. Chairman Repinski then took over running the rest of the elections and meeting.

Repinski nominated Reuterskiold for Vice Chairman, there being no other nominations Reuterskiold was elected as Vice Chairman.

Pollina nominated Bourke for Recording Secretary, there being no other nominations Bourke was elected as Recording Secretary.

Motion to approve Minutes, as published, of April 11, 2016 Airport Commission by Pollina, Second by Repinski. No discussion. Motion carried.

Report of Airport Manager

Scott Reviewed Correspondence from the Sheriff, Meteo, insurance company and Bill Johnsen. Mr. Johnsen wants to operate drones within 4 miles of the airport. Scott informed Mr. Johnsen of FAA requirements which Johnsen does not agree with. Scott will confirm requirements with FAA and get back to Johnsen.

Scott presented the current bills for review. He also reported that through March all accounts were below budget except health ins. And repairs/maintenance. With 25% of the year gone, total expenses are under 12% and revenue is at 23%.

Scott led discussion on commission member voting procedure. Both chairman Repinski and Scott will meet with Adams county corporate council for recommendations to bring back to the commission to act on.

Scott gave an Airport Improvement Project update. He reported that the WBOA was still working on snow removal equipment.

Scott reported that the two Aerial Applicator leases would be amended at a later date when the airport minimum standards were updated pending discussion with corporate council on Minimum Standards Ordinance revision.

Scott showed the commission the letter he sent to WBOA regarding the boards recommendations for consultant services.

Motion to accept Airport Managers Report by Reuterskiold second by Pollina. Motion carried.

Report of Grounds-keeper

Sundsmo reported that he mowed once so far and all equipment was working for now. Pollina informed the commission that the local EAA chapter would conduct an airport spring cleanup on Saturday May 14th.

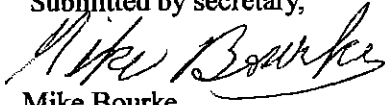
Motion to accept Grounds keeper report by Bourke, second by Pollina; Motion carried.

Motion by Bourke to adjourn until 7:00 PM Monday June 13, 2016,. Second by Reuterskiold No discussion.

Motion carried.

Meeting adjourned at 7:52 PM.

Submitted by secretary,

A handwritten signature in cursive script, appearing to read "Mike Bourke".

Mike Bourke

Minutes not officially approved yet.

ADAMS COUNTY BOARD OF ADJUSTMENT
MONTHLY MINUTES:
May 18, 2016

Chairman Bob Beaver called the Adams County Board of Adjustment meeting to order at 9:30 A.M. with the following members present; Cathy Croke, Secretary; Tom Feller and Bob Benkowski and Bob Krause. Others present were: Inspector Joe Jackson sitting in for Zoning Administrator Phil McLaughlin; and Cathy Allen, Recording Secretary. Was this meeting properly announced? Mr. Jackson stated that it was. Roll Call. Cathy Croke made a motion to approve the Agenda as noticed. Bob Benkowski seconded the motion. All in favor. Motion carried. Public Hearings: Delores Rockwell Benish – Special Exception Permit request under Section 11-4.00 (F) of the Adams County Shoreland Wetland and Habitat Protection Zoning Ordinance to allow the existing campground to become conforming on property located in the NW ¼, SE ¼ & SW ¼, SE ¼, Section 15, Township 15 North, Range 7 East to include Lots 4 & 5 of CSM 4560, Lot 1 of CSM 4561 and Lot 1 of Deep Lake Assessor's Plat #1, (approx. 13.1 acres) Town of Jackson, Adams County, Wisconsin. Delores Rockwell Benish was present to explain the request. Ms. Benish explained that the campground has been existing for many years and this request is just to make the use conforming. Discussion followed. Tom Feller made a motion to grant the request. Cathy Croke seconded the motion. Roll Call Vote: 5 – Yes. Motion carried. Barnett Family Revocable Living Trust – Variance Request under Section 3-4.01 of the Adams County Comprehensive Zoning Ordinance and Section 3-2.00 of the Adams County Shoreland Wetland and Habitat Protection Zoning Ordinance to allow a three season porch addition at 58' to the Ordinary High Water Mark instead of the required 75' on property located in Pt of Gov't Lot 2, Section 14, Township 15 North, Range 7 Est, Lot 21 of Assessor's Plat #1 at 3299 E. Parker Lake Road Pvt., Town of Jackson, Adams County, Wisconsin. Owner William Barnett was present to explain that they would like to build a three season porch addition at 58' to the Ordinary High Water Mark. Setback averaging was performed by Planning & Zoning which did not give them as much as they wanted. Joe Jackson pointed out that they couldn't build towards the side lot because it would be too close on one side and the septic tank was on the other. Discussion was held. Bob Benkowski made a motion to deny the request based on the requirements that must be met to allow a variance. Cathy Croke seconded the motion. Chairman Bob Beaver made it clear that a yes vote meant to deny. Roll Call Vote: 4 – Yes. 1 – No. (Beaver) Motion to deny carried. Timothy R. & Julie R. Dunn – Special Exception Permit request under Section 5-4.01 (C) of the Adams County Shoreland Wetland and Habitat Protection Zoning Ordinance to allow filling or grading of more than two thousand (2,000) sq. ft. on slopes of less than twelve (12) percent on property located in the SE ¼, SE ¼, Section 6, Township 18 North, Range 6 East, Lot 3 of Jones Point Subdivision at 1391 W. 13th Avenue, Town of Preston, Adams County, Wisconsin. Timothy Dunn, owner and Mark Wiedmeyer, contractor, were present to provide plans and photos and explain the project. Discussion followed. Cathy Croke made a motion to grant the request with the stipulation that the Dunn's contact the Land & Water Department for erosion control management. Bob Benkowski seconded the motion. Roll Call Vote: 5 – Yes. Motion carried. Frank A. & Jill P. Maurer – Special Exception Permit request under Section 5-4.01 (B) of the Adams County Shoreland Wetland and Habitat Protection Zoning Ordinance to allow filling or grading of more than one thousand (1,000) sq. ft. on slopes of less than twelve (12) percent on property located in Pt of Gov't Lot 4, Section 34, Township 15 North, Range 7 East, Parcel A at 308 Fur Drive, Town of Jackson, Adams County, Wisconsin. Frank Maurer, owner and Patrick Kilby, Contractor were present to explain that the cabin is currently used seasonally. An addition would be constructed 50' towards

Adams County
Board of Adjustment Meeting
May 18, 2016
Page #2

the lake and would have a stone water infiltration plan in which all runoff stays on site. A dilapidated manufactured home that was too close to the water was removed from the site. Discussion was held. Bob Benkowski made a motion to grant the request. Cathy Croke seconded the motion. Roll Call Vote: 5 -- Yes. Motion carried.

Chairman Bob Beaver closed the Public Hearing portion of the meeting.

Minutes: Joe Jackson presented the Board with the minutes from the April 20, 2016 meeting for their review. Bob Krause made a motion to approve the minutes as presented. Tom Feller seconded the motion. All in favor. Motion carried.

Correspondence: None.

The next Board of Adjustment Meeting will be June 15, 2016 at 9:30 A.M.

Bob Krause made a motion to adjourn. Cathy Croke seconded the motion. All in favor. Motion carried.

ADJOURNED: 10:25 A.M.


Bob Beaver, Chair

Tom Feller, Vice-Chair

Catherine Croke, Secretary

Bob Krause

Robert Benkowski



Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE BOARD.

ADAMS COUNTY BOARD OF SUPERVISORS MEETING MINUTES

Adams County Board Room May 17, 2016 6:00 p.m.

Meeting was called to order by Chairman West at 6:00 p.m.

The meeting was properly announced.

There was a moment of silence followed by the Pledge of Allegiance.

Roll Call of Supervisors: Dist. #01-Mark Hamburg; Dist. #02-Rocky Gilner; Dist. #03-Larry Babcock; Dist. #04-Larry Borud; Dist. #05-Jerry Kotlowski; Dist. #06-Barb Morgan; Dist. #07-Fran Dehmlow; Dist. #08-Robin Skala; Dist. #09-Dan Wysocky; Dist. #10-Scott Colburn; Dist. #11-Peter Hickethier; Dist. #12-Fred Nickel; Dist. #13-Florence Johnson; Dist. #14-Deborah Parr; Dist. #15-Jack Allen; Dist. #16-Robert Grabarski; Dist. #17-Gordon Carlson; Dist. #18-John West; Dist. #19-Dave Repinski; Dist. #20-Paul Pisellini.

Motioned by Repinski/Wysocky to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Wysocky/Johnson to approve the April 26, 2016 minutes. Motion carried by unanimous voice vote.

Public participation: None

Announcement of Meetings, Report of Supervisors Claims read by the County Clerk and appoint six (6) Supervisors to approve claims: Wysocky, Allen, Babcock, Borud, Carlson and Colburn.

Claims: None

Correspondence: Letter from Town of Richfield opposed to proposed forestry district zoning draft.

Appointments: None

Unfinished Business: None

New Business: None

Reports and Presentations:

Daric Smith, RIDC handed out a written report; Kelly Shipley from Frontier gave a presentation on their project. Land Information-LiDAR/orthoimagery report. Thaddeus Kubisiak, County Manager/Administrative Coordinator report.

Resolutions: None

Ordinances:

Ord. #11: Motioned by Gilner/Hickethier to enact Ord. #11-16 to rezone property from an A1 Exclusive Agriculture District to a B1 Rural Business District of the Adams County Comprehensive Zoning Ordinance to allow continued use as a campground with bunkhouses, cabins and lake lodge, Property located in Section 6, Township 15 North, Range 7 East, Lot 1 of CSM 5818 at 3002 and 3018 Cty Trk B, Town of Jackson, Adams County, Wisconsin. Motion to enact Ord. #11-16 carried by roll call vote, 20 yes.

Ord. #12: Motioned by Gilner/Borud to enact Ord. #12-16 to rezone property from an A3 Secondary Agriculture District to an R1-LL Single Family Residential District of the Adams County Comprehensive Zoning Ordinance, Property located in the NE ¼, SE ¼, Section 13, Township 14 North, Range 7 East, at 3867 1st Lane, Town of New Haven, Adams County, Wisconsin. Motion to enact Ord. #12-16 carried by roll call vote, 20 yes.

Denials: None

Petition: None

Motioned by Babcock/Carlson to approve claims. Motion carried by unanimous voice vote.

Motioned by Wysocky/Carlson to approve Per Diem and Mileage. Motion carried by unanimous voice vote.

Motioned by Johnson/Allen to have the County Clerk correct any and or all errors and to read back at the next meeting if so requested. Motion carried by unanimous voice vote.

Announcement: Given by Chairman West to identify items for a meeting of the whole; supervisors to determine whether to have full county board to evaluate County Manager or the Administrative & Finance Committee.

Next meeting date set for June 21st, 2016 at 6:00 p.m.

Motioned by Allen/Wysocky to adjourn the County Board meeting at 6:24 p.m. Motion carried by unanimous voice vote.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Cindy Philippi". The signature is fluid and cursive, with a large loop at the end.

Cindy Philippi
Adams County Clerk

These minutes have not been approved by the County Board.

CP/ck

**Adams County Health & Human Services and
Veterans Service Board Meeting Minutes
Health & Human Services Building – May 9, 2016**

1. The Adams County Health & Human Services and Veterans Service Board meeting was called to order by County Clerk Cindy Phillippi at 4:01 p.m.
2. **Roll Call of Board Members:** Present: Robert Grabarski, Fran Dehmlow, Dr. Gannon, Teresa Harvey-Beversdorf, Lori Djumadi, Scott Colburn, Peter Hickethier and Jack Allen. Absent excused: Deb Johnson-Schuh

Health & Human Services Staff Present: Kelly Oleson, Diane Osborn, Cindi Flynn, Sarah Grosshuesch, Sherrie Manning, Donna Richards, Kay Saarinen-Barr (5:00pm) and Ruth Horndasch. Absent excused: Wendy Pierce

Veterans Services Staff: Steve Dykes

Also in attendance: County Manager, Thad Kubisiak and County Clerk, Cindy Phillippi

3. **Election of Chair** – County Clerk Phillippi opened the floor for nominations for the election of the Chair position on the Health & Human Services Board. Supervisor Grabarski nominated Supervisor Allen as Chair. A call for nominations was made 3 times. Motion was made to elect Supervisor Allen as the Health & Human Services Board Chair by Grabarski/Hickethier. Motion carried by UVV.
4. **Election of Vice-Chair** – Supervisor Chair Allen opened the floor for nominations for the election of the Vice-Chair position on the Health & Human Services Board. Supervisor Hickethier nominated Supervisor Grabarski. A call for nominations was made 3 times. Motion was made to elect Supervisor Grabarski as the Health & Human Services Vice-Chair by Gannon/Djumadi. Motion carried by UVV.
5. **Elect Recorder of Minutes** – Supervisor Chair Allen recommended that Support Services Coordinator Horndasch be elected as the Recorder of Minutes for the Health & Human Services Board. Board member Harvey-Beversdorf nominated Horndasch. Motion was made to elect Horndasch as the Recorder of Minutes for the Health & Human Services Board by Hickethier/Colburn. Motion carried by UVV.
6. **Was the meeting properly noticed?** Yes

7. **Approval of Agenda** – Motion was made to approve the May 9, 2016 agenda by Grabarski/Hickethier. Motion carried by UVV.
8. **Approval of Minutes – April 11, 2016** – A motion was made to approve the April 11, 2016 minutes by Grabarski/Gannon. Motion carried by UVV.
9. **Public Comment** – None
10. **Correspondence** – ESS Proclamation received from the Governor’s Office recognizing the hard work of Economic Support Specialists declaring April 18 – 22, 2016 as Economic Support Specialists & Case Mangers Week. A donation letter from the U.S. Charitable Gift Trust and check in the amount of \$2,000 was received by Public Health for the Cribs-in-Crisis program.
11. **Announcements** – Supervisor Allen thanked Supervisor Djumadi for staying on the HHS Committee as a citizen member.

Veterans Service

1. **Veterans Service Officer’s Report May 2016.** Veteran Service Officer Dykes reviewed the Veterans Services written report for the Board and highlighted that the CVSO attended the Quarterly Adams County Veterans Service Commission meeting. Officer Dykes passed out 3 documents; CVSO Budget Analysis, Minutes of the April 12, 2016 Veterans Service Commission and a memo from the State of Wisconsin Department of Veterans Affairs. Dykes reminded the HHS Board that flags are no longer reimbursable by the State of Wisconsin Department of Veterans Affairs. Officer Dykes and HHS Board Members had a lengthy discussion concerning the memo from the Department of Veterans Affairs. Allen suggested that a meeting should be set up with Superintendent Colburn, Officer Dykes and himself to discuss the matter further.
2. **Review and approval of April 2016 Veterans Service Vouchers and Financial Report.** A motion was made by Colburn/Djumadi to approve the Veterans Service vouchers and financial reports for April 2016. Motion carried by UVV.

Veteran Services Officer Dykes was excused at 4:35 p.m.

Health & Human Services

1. **Review & Approval Health & Human Services March 2016 Financial Report & Vouchers.** Superintendent Djumadi expressed concerns about mileage expenses for staff

and inquired if the Department needed a vehicle. Director Oleson stated that travel is required for staff to attend trainings, meetings and home visits. Oleson also stated that a transportation grant is available and Diane Osborn and Donna Richards will pursue looking into applying for the grant. The vehicle grant will be brought to the HHS Committee before submission. Additional questions concerning vouchers were answered by Oleson and Division Heads. A motion was made to approve the March 2016 Health & Human Services Financial Report & Vouchers by Hickethier/Gannon. Motion carried by UVV.

2. **Director's Report & Managers Narratives.** A written report was submitted to the HHS Board prior to the meeting. Director Oleson asked Board Members if they had additional questions. Supervisor Grabarski asked for an update on ECHO. Oleson stated that ECHO has been frustrating because the system has not allowed consistent billing and no billing for 2016 has been successfully completed. County Manager, Kubisiak added that he is attending weekly meeting with ECHO and is holding them accountable. Corporation Counsel will review the ECHO contract and Oleson will look into other EHR software systems and contact other Health & Human Services Departments for alternative options.

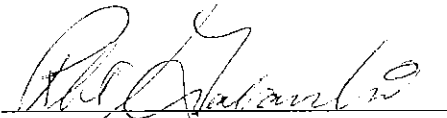
Division Updates – Public Health Officer Grosshuesch passed out a news brief from the National Association of Local Boards of Health (NALBOH). Grosshuesch also invited Board Members to attend the annual WPHA (Wisconsin Public Health Association)/WALHDAB (Wisconsin Association of Local Health Departments and Board) conference to be held May 25-26 in Appleton.

3. **Administration: Discuss HHS Committee Orientation Plan.** Director Oleson offered the Board an orientation of Health & Human Services. Options included a tour of the 3 sites, monthly division updates and/or a management team presentation. Board Members expressed an interest in taking a tour that would include a presentation from each division area. Oleson will propose a date for the orientation to take place.
4. **Administration: Distribution of the 2015 Health & Human Services Annual Report.** Director Oleson distributed the Health & Human Services 2015 Annual Report to the Board. Oleson outlined each section and encouraged the Board to read and contact her or any manager should they have questions.
5. **Administration: Discuss WIMCR payback and impact on the Health & Human Services budgets for 2015 and 2016.** County Manager, Kubisiak passed out a document to the Board to explain the deficit in WIMCR. Kubisiak stated that safe guards will be in place moving forward. This issue will be added to the Admin/Finance Meeting for additional discussion on May 13th.

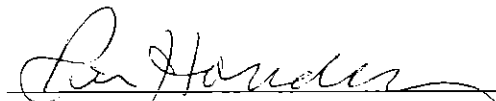
6. **Behavioral Health: Discuss behavioral health needs in Adams County.** Director Oleson passed out Behavioral Health Statistics for Crisis Services and Psychiatry to the Board. Oleson explained that the number of crisis and psychiatry clients has risen steadily over the past 4 years. Clients are waiting 9 weeks to see a psychiatrist and follow up appointments are 4 months out. Psychiatric hospitalizations has decreased 41% and the average cost per person for hospitalization in 2015 was \$6,355.10 per person.
7. **Long Term Support: Update on Family Care 2.0.** Director Oleson stated that there is no new update on the roll out Family Care 2.0. Supervisor Allen asked that this item be kept on the agenda.
8. **Long Term Support: Discuss and/or approve resolution for Out of State Travel to Orlando, FL for Lauren Heitman to attend Project SEARCH Conference.** Long Term Support Manager Osborn stated that Lauren Heitman was selected to attend the conference because she has been an instrumental member of the SEARCH program that works with high school seniors with disabilities transition into the workplace. The out of state travel is 100% reimbursable which equals no-cost to the department. Motion to approve resolution for Out of State Travel to Orlando, FL for Lauren Heitman to attend Project SEARCH Conference by Hickethier/Harvey-Beversdorf. Motion carried by UVV.
9. **Public Health: Presentation on Adams County 2016 Health Rankings.** Public Health Officer Grosshuesch presented a PowerPoint presentation explaining Adams County health rankings and as it compares to other Wisconsin counties.
10. **Public Health: Review and update on the Environmental Health Commission.** Public Health Officer Grosshuesch passed out slides and updated the Board concerning the upcoming changes to the Environmental Health Commission.
11. **Next Regular Meeting Date** – Monday, June 13, 2016 @ 4:00 p.m.
12. **Adjournment:** Motion to adjourn at 6:15 p.m. by Gannon/Colburn. Motion carried by UVV.

These minutes have been approved by the committee.

Minutes respectfully submitted by Ruth Horndasch.



Bob Grabarski – Vice -Chairperson
Secretary



Ruth Horndasch – Recording

MARCH 29, 2016 / 9:30 AM / A260

In attendance: John West/County Board, Wendy Newsome/Child Support, Lori Banovec/Clerk of Courts, Jani Zander/Treasurer, Judy Taft/Library, Marylu Silka/Library, Sarah Grosshuesch/Public Health, David Carlson/Sheriff, Cheryl Thompson/Sheriff, Karen Bays/Highway, Jodi Helgeson/Register Deeds, Thad Kubisiak/County Manager, Michelle Waltemath/Finance, Dennis Premo/Highway, Bill Heinz & Mary Laird/Associated Financial.

Meeting was called to order by Chair West at 9:33 am. Meeting was properly announced.

Motion by Wendy, seconded by Jani to approve the agenda. M/C/V/V

Motion by Karen, seconded by Wendy to approve the October 20, 2015 minutes with the removal of "Next meeting will be January 26, 2016 at 8:30 am." M/C/V/V

Bill presented the HRA Funding Analysis Report for 2015 – we ended the year at 100.31%. For the first quarter of 2016 we are still within our limits at 98.89%.

Concerns or issues with Insurance coverage: Discussion on dentistry & clarification of what might be covered under our Health Insurance. Bill mentioned that it is in everyone best interest to contact WEA prior to any procedure that is questionable to verify coverage. Committee wished to promote the AMWELL program better. The few employees that have used give it high reviews.

Bill then presented a power point that reviewed our 2015 WEA online health assessment information. This information showed 116 people completing which included subscribers, spouses & dependents over 18 years of age. Our total group wellness average is 87.3% with 3.34 risk factors. The top 5 risks were: weight, not eating enough fruits/veg, dietary fat, lack of physical activity, blood pressure. The top 5 medical conditions are: allergies, obesity, arthritis, high blood pressure, headaches. We then reviewed a comparison from 2014 when we had blood screening included to 2015 report. This report showed 79 participants provided information for both years. For 2014 we had a wellness score of 85% with 4.33 risk factors so 2015 showed an improvement in overall health of those 79 participants. Committee discussed concerns regarding the online assessment: 1) 2015 not many submitted their blood screening numbers, 2) Some testing such as colonoscopy, pap smears, mammograms are years apart & questions should reflect that, 3) would like to see a break-out report showing group results for subscribers, spouses, & dependents over 18.

Discussion on when the 2016 Health assessments have been set-up. Committee had understanding from previous meeting that they would be set-up in Jan. – Feb. 2016. Associated Financial to contact WEA & get dates/prices & report back to next meeting.

ACA Update – Cadillac tax has been postponed till 2020. More information will follow at next meeting.

Wellness Committee Update:

New Co-Chair Wendy Newsom

Goals/Focus for 2016: Stress reduction, Mental Health, Smoking Cessation, Disease/Chronic Condition Prevention and Management (in addition to physical activity and healthy eating)

Provided employees with: Healthy Recipe Cookbooks created from recipes submitted by employees, Self-Care books, calendars, an additional blood pressure cuff kit so they are more accessible (Hwy & SW were sharing one)

Challenges held: Late Fall Healthy Habits challenge, February Healthy Heart challenge, next challenge begins in April — hydration focus.

Adopt A Highway held in October of 2015, and next one is scheduled for April 20th with a rain date of April 27th.

Have had two fruit days (Halloween and Valentine's Day), and plan to continue to hold one quarterly. Next one scheduled for May.

Have promoted Community based fitness/activities such as the Yoga classes held by MMH and Zumba. Will continue to do so.

Planned activities: April we'll hold our first cooking class (making a recipe from our cookbook), planning to hold a Wellness Fair for employees in June, meeting scheduled for the fitness room subcommittee.

Created/distributed the first edition of the Wellness Committee newsletter, plan to continue to issue quarterly.

Next meeting is scheduled for April 27, 2016 at 8:30 am in Room A260. Date change due to County Board committee appointments on April 26th.

Items for next agenda: Explanation/review of HRA Funding Analysis Report, Health Assessments, Utilization Report.

Motion by Jodi, seconded by Wendy to adjourn at 11:15 am. M/C/V/V

Respectfully submitted,
Karen Bays, Acting Secretary



These minutes were APPROVED at the April 27, 2016 meeting.

HEALTH INSURANCE STUDY COMMITTEE – MINUTES

APRIL 27, 2016 / 8:30 AM / A260

In attendance: Mark Hamburg/County Board, Wendy Newsome/Child Support, Lori Banovec/Clerk of Courts, Jani Zander/Treasurer, Judy Taft/Library, Marylu Silka/Library, Carrie Easterly/Public Health, Cheryl Thompson/Sheriff, Karen Bays/Highway, Jodi Helgeson/Register Deeds, Marcia Kaye/Personnel, Michelle Waltemath/Finance, Diane Heider/Corp. Counsel, Cindy Phillippi/County Clerk, Bill Heinz & Mary Laird/Associated Financial, Michael Bruner/WEA Trust Rep. Excused John West/County Board

Meeting was called to order by County Clerk Cindy Phillippi at 8:30am. Meeting was properly announced. Motion by Wendy, seconded by Jani to approve the agenda. M/C/V/V

County Clerk Cindy asked for nominations for Chair. Mark Hamburg nominated. Motion by Jodi, seconded by Wendy to close nominations & cast unanimous ballot for Mark Hamburg for Chair. M/C/V/V
Mark thanked Cindy & took over meeting.

Chair Mark asked for nominations for Vice Chair. John West nominated. Motion by Jodi, seconded by Wendy to close nominations & cast unanimous ballot for John West for Vice Chair. M/C/V/V

Chair Mark asked for nominations for recording secretary. Karen Bays nominated. Motion by Jodi, seconded by Wendy to close nominations & cast unanimous ballot for Karen Bays recording secretary. M/C/V/V

Motion by Marcia, seconded by Wendy to approve the March 29, 2016 minutes. M/C/V/V

Bill presented the Health Reimbursement Account (HRA) Funding Analysis Report for first quarter of 2016 – we are still within our limits at 99.59%. AFG will be explaining the report in more detail at our next meeting for the new members.

Reviewed WEA Health & RX Claim Payment Ratio Report -- (**Attachment # 1**) 2014 shows our claims to premiums ratio at 122.3% for 2015 we lowered our claims/premium ratio by 17.2%, down to 105.1%. Note that this report may change if other bills from 2015 get submitted to WEA. The claims (Health & Pharmacy) are the actual costs paid by WEA Trust not what the Hospital/Clinics charge or the amount we pay towards deductibles/co-pays). WEA explained that WEA Trust needs around 92% to break even.

Michael then went over some new programs that WEA Trust has or will be soon implementing.

- 1) Vitality Program – This program would be available to employees if we renew with WEA Trust for 2017. If spouses were to be part of program there would be an extra fee. WEA would help with the implementation by assigning us an Account Leader to work with our County liaison to facilitate member education meetings, webinars, on-site health events & challenges. Each employee would have the option to do what activities they choose to earn points and at end of year turn the points into movie passes, charitable donations, itunes gift cards & amazon gift cards. On a side note the current Wellness survey that employees do on WEA Trust website will be discontinued as of July 1, 2016. All WEA Trust insurance employees/spouses/children 18 yr & older are encouraged to go online to complete the survey to receive their \$25.00 debit card.
- 2) Network providers out of state – Effective May 1, 2016 they will become out of network providers. Only about 2% of Adams County enrollees may be affected. They will receive a letter from WEA explaining how this will affect them. Michael also stated that they are increasing the “allowable fees” from 125% to 150% for out of network. Note: All emergency & urgent care is still covered even out of state/network; minus the co-pay/deductible. Recommended to stay in network for best deals.

- P50
- 3) Amwell Services – 24/7 Doctor E-Visits – Most employees who have utilized say that it was very convenient & doctors were very responsive. Others have issues with long waiting times & disconnects. This program is not to deviate employees from seeing their primary providers but it can save time for health issues such as allergies, rash, infections, etc. A usual emergency room visit is over \$1000.00 with Amwell it is only \$39; \$5.00 of that is your responsibility. Mike to send the committee the U-tube video showing how it works to send out to employees.
 - 4) Smart Choice MRI is a preferred imaging provider with multiple locations in southeast Wisconsin (Milwaukee & Appleton). Employees can utilize with our current plan if you are willing to travel. A typical MRI in Wisconsin costs \$2,900. At Smart Choice MRI the same MRI costs just \$600, plus the employee gets a \$100 debit card. **(See Attachment # 2)**
 - 5) Partnership with Orthopedic & Sports Institute of Fox Valley – Employees can utilize with our current plan. Instead of getting billed for things separately OSI bundles everything into one price, which includes everything relating to surgery & post-operative care. Example: Knee replacement could save \$35,000. OSI is a specialized facility that provides, muscle, bone, spine, & joint care all under one roof. Along with the savings the employees receive a \$250 debit card. **(See Attachment # 3)**
 - 6) Livongo is a Diabetic program. It is being piloted right now but should be available later this summer. This program is designed to give members instant coaching, unlimited test strips & a way to monitor a child away at school/college if their test levels are off.
 - 7) Health Assessments – WEA & Marcia will try to set up in early June. Employees on our Health Insurance will be given the opportunity to either take a biometric form to their primary physician for them to fill out & fax to WEA Trust or the annual blood draw at County locations. Marcia to send out a survey to find out how many employees will be doing each option to figure timelines. Note: If not taken employees will be assessed the “Employee Choice” fee of \$35.00/month.
 - 8) Dialysis clinics – Jodi asked if WEA would cover costs if someone needed dialysis while on vacation or at different locations. Michael will check into & report back.

Update on Nurse Navigator Services – This is a resource to employees to manage chronic health concerns. Currently Public Health is working with WEA Legal team on the contracted navigation services for employees which includes sharing data.


ACA Updates – Bill provided committee with “Proposed Wellness Plan Rules” regarding wellness plan incentives.

Wellness Committee Report – Cheryl reported - **See Attachment # 4**

Next meeting will be May 24, 2016 at 8:30 am in Room A260.

Tentative Agenda Items: Approve April 27, 2016 minutes, HRA Funding Analysis Report & Line Explanations, WEA Trust Claim Payment Ratio, WEA Programs, Health Risk Assessments, Voting Rights, Nurse Navigator Services, Wellness Committee update, Clarification on physical therapy/OSI program

Motion by Jodi, seconded by Jani to adjourn the meeting. M/C/V/V – Adjourned at 10:00 am.

Respectfully submitted,
Karen Bays, Secretary 

These minutes have BEEN APPROVED by Health Insurance Committee on May 24, 2016.

Land & Water and Resources and Recreation Committee**Minutes of Meeting
May 10, 2016 @ 1:00PM**

1. **Call to Order:** Meeting was called to order at 1:00 p.m. in Room 103 at the Adams County Community Center by Chair, Barbara Morgan.
2. **Roll Call: Board Members:** Barbara Morgan, Florence Johnson, Paul Pisellini, Fred Nickel and Dan Wysocky – Present.
Extension Staff: Jennifer Swensen, Angela DeSmith and Linda Arneson – Present.
3. **Was the Meeting Properly Announced:** Yes
4. **Agenda Approval:** Motion by Wysocky and Second by Pisellini to approve agenda. Motion carried by unanimous voice vote.
5. **Approve Minutes:** Motion by Johnson and Second by Wysocky to accept minutes of the April 12, 2016 meeting as presented. Motion carried by unanimous voice vote.
6. **Public Participation:** None
7. **Communication:**
 - Swensen shared information received on the June 2016 State WACEC (Wisconsin Associated County Extension Committees, Inc) Conference. If planning to attend Committee members were asked to contact Linda Arneson no later than May 19th.
 - Swensen shared resolutions adopted by the Door and Buffalo County Board of Supervisors regarding the UW-Extension Reorganization Plan. Morgan asked that this be placed on the June Agenda for discussion/action.
8. **Items for Action or Discussion:**
 - a) **Extension “nEXT Generation”:** Swensen shared the February 10, 2016 communication from Chancellor Cathy Sandeen outlining the decisions made regarding the reorganization of Cooperative Extension. Committees are being formed. No action on staffing is expected to take place until early 2017.
 - b) **Staffing Recommendations:** Discussion on an option to bring Sue Allen, Family Living Educator, Marquette County to Adams as a 20% time employee. Sue is currently 80% time in Marquette County. Also discussed the possibility of getting a summer intern with a 60% state 40% county pay split. Motion by Nickel Second by Wysocky to move forward with bringing Sue Allen on board as a 20% time Family Living Educator in Adams County and to move forward with a full time summer intern for the Adams County Extension office.

- c) Review and place on file monthly reports of Jennifer Swensen, Leah Eckstein, and WNEP: Monthly reports discussed. Motion by Johnson Second by Pisellini to place monthly reports on file. Motion carried by unanimous voice vote.
- d) Review Calendars of Extension Education Staff: Committee reviewed current calendars for all education staff.
- e) Review Check Summary and Financial Statements: Check Summary and Financial Statements for April were reviewed and discussed. Motion by Nickel Second by Wysocky to place Check Summary and Financial Statements on file. Motion carried by unanimous voice vote.
- f) WNWP County Agreement Letter: Committee members were given a copy of the Fiscal year 2017 WENP County Agreement Letter. Motion by Johnson Second by Wysocky to forward the letter to Thad Kubisiak, County Manager, for signature. Motion carried by unanimous voice vote.

9. Set Next Meeting Date: June 14, 2016 at 2:00 p.m.

10. Agenda Items for Next Meeting:

- Resolution regarding Extension Reorganization
- Staffing update

11. Adjourn: Motion by Johnson and Second by Nickel to adjourn. Motion carried by unanimous voice vote. Meeting adjourned at 2:17 p.m.

Minutes taken by
Linda Arneson
Recording Secretary
UW-Extension, Adams County

THESE MINUTES HAVE NOT BEEN APPROVED BY COMMITTEE

**ADAMS COUNTY LANDFILL ADVISORY COMMITTEE
MEETING MINUTES
MONDAY, FEBRUARY 15, 2016, 7:00 P.M.
STRONGS PRAIRIE TOWN HALL**

Members Present: Dennis Erickson, Strongs Prairie Town Chair
Brenda Quinnell, SW Director/Recycling Coordinator
Kay Olson-Martz, Strongs Prairie Citizen Member
Larry Gasienica, Preston Town Representative

Others Present: Florence Johnson, SW Committee Chair
Larry Babcock, SW Committee Vice-Chair

CALL TO ORDER, ROLL CALL & APPROVAL OF AGENDA: The meeting of the Solid Waste Advisory Committee was called to order by Chair Dennis Erickson at 7:00 P.M. All Committee members were present.

There were no additions or changes to the agenda. *Motion by Olson-Martz, second by Gasienica, to approve the agenda as presented. All in favor. Motion carried.*

MINUTES: *Motion by Olson-Martz, second by Gasienica, to approve the minutes of the December 21, 2015 Advisory Committee Meeting as presented. All in favor. Motion carried.*

UPDATE ON OPERATIONS/SITE REPORT: Ms. Quinnell noted that she did not prepare the full site report since it had only been a month. Quinnell distributed a report on out-of-county waste tippage amounts. Quinnell also distributed a summary of the Agreements and changes made throughout the years.

REQUEST TO LIMIT WASTE FROM FREE TIPPAGE FROM RESIDENTS: Quinnell distributed several sheets of information, including: a summary of sample waste amounts of Strongs Prairie residents that use the landfill, average remodel/construction jobs, and average demolition jobs; detailed list of the Strongs Prairie resident examples used in the summary; the list used to ascertain the average for remodel/construction jobs that was presented at the last meeting, and a detailed list of examples of demolition jobs from the last few years that better explained the type and magnitude of demolition. Quinnell used this information to explain why she believes the request to limit waste to 10,000 pounds per year per parcel would be reasonable and not affect the majority of the residents. She explained that residents bring in an average of 2487 pounds of household waste and the average construction tippage is 6105 pounds, with a combined total of 8592 pounds – well below the 10,000 pound requested limit. Considering that most households would not be remodeling, roofing or having new construction every year, this limit would not affect most residents. However, since the average demolition job is 48,515 pounds, these types of jobs cost the county in lost revenue and costs the Township in the environmental fee. By imposing a limit of free tippage, this would hopefully also help prevent abuse and encourage better separation of materials. Quinnell explained that when it is free, contractors don't typically take as much care to remove concrete, dirt and metals from the loads because it doesn't cost them anything to dispose of it, but is quicker and easier to not separate

these materials. After much discussion it was recommended that Quinnell attend the Town's Annual meeting on April 19, 2016 to explain the request.

UPDATE ON MATTRESS RECYCLING: Quinnell reported that she recently again spoke with the company that recycles mattresses but she does not feel that it is feasible at this time. She is concerned with how it would affect the town drop off centers and fears that more mattresses would end up in the ditches and back roads.

CLEAN SWEEP/TIRE & APPLIANCE ROUND-UP: Quinnell reported that the Clean Sweep and Tire & Appliance Round Up will be held on July 23, 2016. She will be discussing with the Solid Waste Committee the tire disposal but will be recommending that car and light truck tires will be half-price, while heavy truck and tractor tires will be at the normal rate. This is the first year of the round-up since the changes in prices. She plans to continue as in the past few years that large loads will be required to pay disposal by weight.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: It was decided that the Mattress Recycling and Clean Sweep did not have to be on the agenda next meeting. Quinnell had an inquiry to lease a small parcel of land for cropland, so that will be placed on the next agenda.

ADJOURNMENT/NEXT MEETING DATE: *Motion by Olson-Martz, second by Gasienica, to adjourn until May 16, 2016 at 7:00 p.m. at the Strongs Prairie Town Hall. All in favor; motion carried.*

The meeting adjourned at 9:00 p.m.

Respectfully submitted, Brenda Quinnell, Recording Secretary

THESE MINUTES APPROVED BY THE COMMITTEE ON MAY 16, 2016

**ADAMS COUNTY LANDFILL ADVISORY COMMITTEE
MEETING MINUTES
MONDAY, MAY 16, 2016, 7:00 P.M.
STRONGS PRAIRIE TOWN HALL**

Members Present: Dennis Erickson, Strong's Prairie Town Chair
Brenda Quinell, SW Director/Recycling Coordinator
Kay Olson, Strong's Prairie Citizen Member
Larry Gasienica, Preston Town Representative

Others Present: Florence Johnson, SW Committee Chair
Larry Babcock, SW Committee Vice-Chair

CALL TO ORDER, ROLL CALL & APPROVAL OF AGENDA: The meeting of the Solid Waste Advisory Committee was called to order by Chair Dennis Erickson at 7:00 P.M. All Committee members were present. The meeting was properly noticed.

There were no additions or changes to the agenda. *Motion by Olson-Martz, second by Gasienica, to approve the agenda as presented. All in favor. Motion carried.*

MINUTES: The minutes of the February 15, 2016 Advisory Committee Meeting were reviewed. *Motion by Olson-Martz, second by Gasienica, to approve the minutes of the February 15, 2016 Advisory Committee Meeting as printed. All in favor. Motion carried.*

UPDATE ON OPERATIONS/SITE REPORT/UPDATE ON OUT-OF-COUNTY WASTE: Ms. Quinell then reported on the following items:

SITE REPORT THROUGH APRIL 2016

ADMINISTRATIVE: Director Quinell continues to learn and grow into the position with a very busy first year behind her. She currently sits on a Glass Task Force with approximately a dozen others from around the State. The Director has also attended meetings regarding illegal electronics disposal in Juneau County, as some of the CRT glass was illegally dumped here.

RECYCLING: Recycling markets are very slowly coming back up. Baled recyclables, scrap metals, tires, appliances, fluorescent bulbs, glass aggregate, batteries, and waste oil/antifreeze are being shipped regularly. Electronics recycling, specifically the CRT glass, continues to be a challenge, but is still manageable. Glass is becoming a bigger problem and we had to turn away other counties for the first time in years. Due to being unable to recycle any glass, we just barely made our recycling volumes. The Director has contacted the local municipalities in hopes of sparking renewed interest in using the glass in road construction. She is also working with a company out of Waupaca who is interested in trying to use the glass for blasting. We continue to work on improving the quality of the recyclables picked up comingled through education. We will begin recycling

cartons this summer/fall on a trial basis.

We continue to contract with Nicolet for contracted labor and use the Community Programs/Huber for additional labor.

REVENUES & TIPPAGE: 2016 Garbage tippage through April is 30% lower than last year at this time due to one of the out-of-County contractors no longer bringing waste in.

The Town of Jackson and Village of Coloma contracted curbside pickup continues to go smoothly. The City of Adams, Village of Friendship, and Dell Prairie waste continues to come here by Clark Disposal.

For large roll-off container haul fees for the first four months (Does NOT include tippage):

2016 we delivered 247 large roll-off containers (Revenues \$58,125.00)
 2015 we delivered 271 large roll-off containers (Revenues \$51,195.00)
 2014 we delivered 730 large roll-off containers (Revenues = \$83,315)
 2013 we delivered 557 large roll-off containers (Revenues = \$57,895)
 2012 we delivered 729 large roll-off containers (Revenues = \$75,415)
 2011 there were 235 (\$34,700)
 2010 there were 205 (\$37,750)
 2009 there were 212 (\$25,625)

OUT-OF-COUNTY GARBAGE FOR JANUARY THROUGH APRIL 2016:

Village of Coloma	31 TN	\$1,747	(\$1747 in 2015, \$3046.8 in 2014)
Columbia County	2.53 TN	\$151.80	
Contracted Juneau Cty	388.48 TN	\$76,371	(\$171,620 in 2015, \$136,619.44 in 2014)
Juneau County Pvt.	98.77 TN	\$6,031.40	(\$1598 in 2015, \$1,135 in 2014)
Marquette County	33.71 TN	\$2,044.80	(\$2408 in 2015, \$3524 in 2014)
Other County	5.64 TN	\$ 358.20	
Sauk County	3.83 TN	\$ 229.80	(\$1395 in 2015, \$74.00 in 2014)
Waushara County	13.42 TN	\$ 811.60	(\$364 in 2015, \$1226 in 2014)
Wood County	15.46 TN	\$ 932.80	(\$613 in 2015, \$496 in 2014)

TOTAL TONS IN 2016 (1st 4 MONTHS) 1,760.29 TNS= \$145,057

TOTAL TONS IN 2015 (1ST 4 MONTHS) 7,712.3 TNS= \$351,288

TOTAL TONS IN 2014 (1ST 4 MONTHS) 3,126.2 TNS= \$176,336

TOTAL TONS IN 2013 (1ST 4 MONTHS) 446.49 TNS = \$ 26,789

TOTAL TONS IN 2012 (1ST 4 MONTHS) 455.06 TNS = \$ 27,304

TOTAL TONS IN 2011 (1ST 4 MONTHS) 321.47 TNS = \$ 19,288

INSPECTIONS: All landfill related inspections passed without violations or citations issued. Groundwater and gas monitoring again showed no problems associated with the wells.

LANDFILL IMPROVEMENTS: The new conveyor system was installed this winter in the recycling building and put into operation in February. The scale had major repairs.

LANDFILL CONSTRUCTION UPDATE: The new flare system is very close to being started. The heavy rains in December created some wash-out conditions in the new capping on Cells 1 & 2, but these were repaired the beginning of May. Ayres Associates continue to work on the feasibility study for landfill expansion. The process takes 5-7 years.

OTHER SPECIAL EVENTS: The Clean Sweep/Tire & Appliance Round-up will be held July 23, 2016.

OTHER: We will continue the summer hours of 8:00 AM to 12:00 noon on Saturdays as this seems to be going well.

The Director has been working with the Town of Rome in creating efficiencies at their drop off site. She is also working with Sand Valley.

The Federal Property Program that was in jeopardy of being terminated remains in the State, although it is a direct delivery system and the Waunakee offices and storage were closed.

CONSIDERATIONS TO STRONGS PRAIRIE: Since the first of the year, the citizens of Strong's Prairie have received the following at no charge:

2016-First 4 months

182.54 tons of garbage worth \$10,952.40

23.69 tons of brush worth \$1,066.05

4.5 tons of stumps worth \$202.50

3.43 tons of yard waste worth \$137.20

2016 First 4 months Total is \$12,358.15

2015-First 4 months

134.87 tons of garbage worth \$8,092.20

37.7 tons of brush worth \$1,696.50

2.18 tons of clean concrete worth \$54.50

9.69 tons of yard waste worth \$387.60

2015 First 4 months Total is \$10,230.80

2014-First 4 months

119.2 tons of garbage worth \$7,152

7.34 tons of brush worth \$330

2.63 tons of clean concrete worth \$66

3.68 tons of yard waste \$147

2014 First 4 months Total is \$7,695

2013-First 4 months

117.09 tons of garbage worth \$7,025
5.06 tons of brush worth \$228
349.4 tons of clean concrete worth \$8,735
137.06 tons of stumps worth \$2,056
.41 tons of yard waste worth \$16

2013 First 4 months Total is \$18,060

2012-First 4 months

180.56 tons of garbage worth \$10,833.60
31.72 tons of brush worth \$1,427.40
.41 tons of clean concrete worth \$10.25
32.41 tons of stumps worth \$486.15
21.79 tons of yard waste worth \$871.80

2012 First 4 months Total is \$13,629.20

2011-first 4 months:

340.38 tons of garbage, worth \$20,422.65 (tornado)
39.43 tons of brush, worth \$1,774.35
.74 tons of yard waste, worth \$34.04

2011 First 4 months Total is \$22,231.04 (increase is probably from tornado)

2010-First 4 Months:

135 tons of garbage, worth \$8,100.00
3.3 tons of brush, worth \$148.50
5.05 tons of yard waste, worth \$202.00

2010 First 4 months Total is \$10,250.50

2009-First 4 Months:

111.04 tons of garbage, worth \$5,452.06
3.43 tons of brush, worth \$137.20
3.66 tons of yard waste, worth \$128.10)

2009 First 4 months Total is \$5,717.36

Motion by Olson-Martz, second by Gasienica, to approve the Site Report dated May 16, 2016 as printed. All in favor. Motion carried.

REQUEST TO CAP FREE TIPPAGE ON WASTE: Quinnell reported that as requested by this Committee, she attended the Town of Strongs Prairie Annual Meeting and presented this request to those residents in attendance. The consensus at the Annual Meeting was that they agreed with the proposal. Quinnell presented sample Side Agreements with varying time frames and start dates for the Committee's choice. The Solid Waste Committee approved the Side Agreement with the knowledge that this Committee would finalize those dates.

Quinell reported that the Side Agreement was reviewed by the Adams County Corporation Counsel and County Manager. *Motion by Olson-Martz, second by Gasienica, to recommend approval of the Side Agreement between Adams County and the Town of Strongs Prairie for a 15 month trial period from July 1, 2016 through September 30, 2017, as set before this Committee, and to forward the Side Agreement to the Town of Strongs Prairie for consideration of approval. All in favor; motion carried.*

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: In addition to the Site Report, the Committee requests a preliminary report on the capping of free tippage.

ADJOURNMENT/NEXT MEETING DATE: *Motion by Gasienica, second by Olson-Martz, to adjourn until the next meeting which will be held on Monday, December 19, 2016. All in favor; motion carried.*

Meeting adjourned at 8:07 P.M.

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

Adams County Library Board Minutes
April 25, 2016

The meeting was called to order at 1:02 p.m. by Mary Nelson, Board President in the library meeting room. Present were Nelson, Townsend, Peterson, Edwards, Kreten and Library Director Erin Foley.

The meeting was properly announced.

A motion was made to amend the agenda to rearrange discussion of Action Items. Townsend made motion to approve the amended agenda, second by Kreten. Motion carried.

Public citizen input is invited, though none were present.

Recommended Actions

Motion made to approve March 28, 2016 minutes with change of excused absence name: Renner to Peterson. Edwards/Townsend. Motion carried.

Bills were distributed and initialed.

Financial reports were reviewed. Motion to approve by Townsend/Kreten. Motion carried.

Communications and Reports

A letter of resignation, effective immediately and dated 4/15/16 was received from Library Board Secretary Kathy Challoner.

Edwards commented on the article in the newsletter about Pat Townsend receiving the SCLS Cornerstone Award in November.

SCLS Report

Nelson reported that the next meeting will be held on Thursday. Mary is unable to attend and an invitation is open for another board member to attend in her place. An update will be given at the next board meeting from the SCLS minutes.

Director's Report

- Staff has been busy attending trainings, redesigning the children's area, working with SCLS to schedule computer replacements, and preparing for upcoming events.
- Newspaper subscriptions are arriving on a more regular timeline through the delivery system.
- A staff meeting was held on April 7. The Friends of the Library will be funding the purchase of 4 new computers.
- Computer equipment updates will be made by Craig Ellefson on May 5.
- An Open House highlighting the Children's Area and Pilcrow grant books on Friday, May 6.
- A false invoice for toner was received and reported for possible fraudulent activity to the Sheriff's Department.

Action Items

- Stephanie Klopotek reported on an Open House event she attended at the Wisconsin Rapids McMillan Library. A variety of maker kit stations were on display: sewing machine, printing press, computer-controlled Lego MindCraft robot, and a 3D printer. These items are available for checkout by SCLS libraries. Stephanie is currently planning how our library could incorporate the kits.
- Kathy Challoner has resigned from the Library Board of Trustees. A new trustee is needed to fill her position.
- Nominations for candidates for Library Board secretary are needed to complete the term held by Challoner through 2018.
- A beautiful assortment of approximately 72 books have been received through the Pilcrow Matching Grant. A report follow-up is due to the grant committee on May 9.
- The Materials Selection policy was reviewed. Motion to approve by Townsend/Kreten. Motion carried.
- The Internet Use policy was reviewed and after discussion was tabled for further revisions at the May meeting by Nelson/Townsend.
- Director Foley suggested that revisions be made to the Library Policy document to come into compliance with state statutes. The Board should be proactive, though the process will be lengthy and require a bonded treasurer.


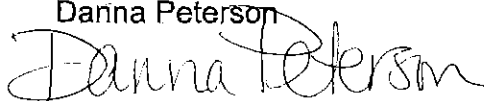
Possible agenda items for future meetings:

- Elect secretary to serve remainder of year
- Nominate and elect a trustee to complete term through 2018
- Internet Use policy/Unacceptable Wi-fi
- Create policy documents to replace existing Adams County Library policy document
- Come into compliance in fiscal matters
- Review personnel classification and job descriptions

Motion to adjourn was made by Nelson/Townsend. Motion carried.

Next meeting will be May 23 at 1:00 p.m.

Respectfully Submitted,


Danna Peterson


Adams County Library Board Minutes
May 23, 2016

The meeting was called to order at 1:00 p.m. by Mary Nelson, Board President in the library meeting room. Present were Nelson, Townsend, Peterson, Edwards, Kreten, Library Director Foley, County Board of Supervisors representative Robin Skala and Tyler Grosshuesch.

The meeting was properly announced.

A motion by Nelson was made to amend the agenda to move *Nomination and Election of Trustee* to follow the approval of agenda. Edwards seconded the motion. Motion carried.

Public citizen input is invited and Bob Thieme was present.

Action Item

Motion made by Townsend, second by Skala, to nominate Tyler Grosshuesch for trustee. Motion made by Edwards, seconded by Kreten to nominate Bob Thieme for trustee. Grosshuesch was elected by 4-2 vote to complete the term vacancy of Challoner through December 2018.

Recommended Actions

Motion to approve April minutes by Edwards/Skala. Motion carried.

Bills were distributed for review and initialed.

Financial reports were reviewed. Motion to approve by Skala/Edwards. Motion carried.

Communications and Reports

None

South Central Library System Report

SCLS meeting was held on April 28. Nelson was unable to attend, but reported from the minutes.

A presentation was given by M. Ibach, Aspen Institute: Rising to the Challenge following a discussion at the Director's Meeting (March) to provide a foundation and structure to identify System services/project.

There was a preview of the audit report.

Director's Report

Circulation: Current circulation is down, similar to other libraries. However, DVD checkout total is one of the largest in the area.

Budget: Right on track for the year. Discussion for the 2017 county budget will begin in June.

Quick Notes:

- Feasibility of purchasing a computer for the children's area, funded through a Friends donation, is still being researched.
- An Open House was held on May 6 to showcase the children's area and the books received through the Pilcrow grant.
- A report has been sent to the Pilcrow Foundation.
- Staff has been working on several in-house projects.
- Director Foley attended the 2016 Wisconsin Association of Public Libraries (WAPL) conference in Oshkosh. Discussion centered on the new state-mandated Public Library System Redesign Project.
- Foley attended the May 10 Friends of the Library meeting and thanked the members for their donations to the Pilcrow Foundation matching grant and the purchase of new furniture. The next Friends of the Library meeting will be held on September 13, 2016.
- The SCLS successfully updated the library computer equipment. Two portable hard drives were purchased to backup documents.
- Foley attended the Quincy Lodge Masonic meeting on May 17 to give an update on potential uses of their donation.
- It is time to consider long- and short-range budget goals for the the library.
- Consideration of volunteer benefits/gifts was discussed and tabled.
- Work continues on the Butterfly Garden with programming to follow.

Action Items

- Nominations were accepted for the vacated secretary position: Peterson by Edwards/Kreten and Grosshuesch by Peterson/Nelson. Peterson was elected by 4-1 voice vote.
- There was much discussion of revisions to be made to the Internet Use Policy and the overarching Library Policy document. Action was tabled for additional consideration until the June meeting. Trustees should review and prepare to suggest how to streamline/reorganize the policies.

- Foley and MaryLu Silka have been working to create a petty cash system that is effective and properly maintained.
- County classification, compensation and job titles of library employees were reviewed and discussed. Further discussion will follow in June.

Possible agenda items for future meetings:

- Volunteer compensation
- Internet Use policy/Unacceptable Wi-fi
- Creation of policy documents to replace existing Adams County Library policy document
- Come into compliance in fiscal matters
- Review personnel classification and job descriptions
- Dates for Library Book Sale, Bake Sale and Appreciation Event.

Next meeting will be June 27 at 1:00 p.m.

Motion to adjourn was made by Nelson/Edwards. Motion carried.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Danna Peterson". The signature is fluid and written in dark ink.

Danna Peterson

ADAMS COUNTY
PLANNING & ZONING COMMITTEE
MEETING MINUTES: June 1, 2016

The Adams County Planning & Zoning Meeting was called to order by Chairman Rocky Gilner at 12:00 P.M. on Wednesday June 1, 2016 at the property owned by Leslie A. & Scott A. Gray at 1317 County Road C in the Town of Big Flats with the full Committee present. After viewing the property, Randy Theisen made a motion to recess and reconvene the County Board Room at the Courthouse in Friendship, Wisconsin. Larry Borud seconded the motion. All in favor. Motion carried. Chairman Rocky Gilner called the Adams County Planning & Zoning Committee Meeting to order in the County Board Room at the Courthouse in Friendship Wisconsin at 1:00 P.M. with the following members present: Fred Nickel, Barb Morgan, Randy Theisen, Larry Borud and Larry Babcock. Jack Allen was sitting in for Al Sebastiani who was excused. Others present were: Phil McLaughlin, Zoning Administrator and Cathy Allen, Recording Secretary. Pledge of Allegiance. Was this meeting properly announced? Phil McLaughlin stated that it was. Roll Call. Larry Borud made a motion to approve the agenda. Barb Morgan seconded the motion. Jack Allen questioned the public participation as the last item on the agenda. Chairman Rocky Gilner explained that he placed it there so there could be an actual meeting without interruptions. Six in favor by voice vote. Fred Nickel opposed. Motion carried.

Public Hearings: Leslie A. & Scott A. Gray – Rezoning request of a portion of a parcel (approx. 1.6 acres) from a Conservancy District to a Recreational/Residential District of the Adams County Shoreland Wetland and Habitat Protection Zoning Ordinance to allow the construction of a residence on property located in the NE ¼, NE ¼, Section 19, Township 19 North, Range 6 East, Lot 1 o CSM 5867 at 1317 County Road C, Town of Big Flats, Adams County, Wisconsin. An onsite was performed at 12:00 P.M. by the Committee at this location to familiarize themselves with the terrain. Mr. Gray stated that his surveyor was going to file a LOMA to have a portion of the property removed from the 100 year flood zone. The completed Committee Findings checklist showed a total score of 387, with an average score of 55.29. (A score of 48 (80%) or higher is required for a recommendation of approval) Barb Morgan made a motion to grant the rezoning and forward that recommendation to the County Board for final action. Randy Theisen seconded the motion. Roll Call Vote: 7 - Yes. Motion carried. James J. & Patricia A. Hansel – Conditional Use Permit request under Section 5-5.03 (B) of the Adams County Comprehensive Zoning Ordinance to allow a 2016 16' x 80' manufactured home in an A3 Secondary Agriculture District on property located in the SE ¼, NE ¼, Section 16, Township 19 North, Range 7 East, Lot 1 of Big Deer Acres Subdivision at 941 4th Avenue, Town of Colburn, Adams County, Wisconsin. Patti Thompson from Timberlake Homes was present to explain that the Hansel's are purchasing a new 16' x 80' manufactured home and using all local contractors for their project. Discussion was held. Larry Babcock made a motion to grant the Conditional Use Permit. Larry Borud seconded the motion. Roll Call Vote: 7 Yes. Motion carried.

Chairman Gilner closed the public hearing portion of the meeting.

Chairman Rocky Gilner stated the next item on the agenda was discussion and possible action on continuing to pursue the proposed Forestry Zoning Ordinance. Jack Allen made a motion to discontinue pursuit of the Forestry Zoning Ordinance. Barb Morgan seconded the motion. Roll Call Vote: 7 – Yes. Motion carried.

Chairman Gilner stated that since the decision has been made not to pursue the Forestry Zoning, agenda item #7 is no longer applicable.

Larry Borud made a motion to accept the minutes from the May 4, 2016 meeting as presented. Randy Theisen seconded the motion. All in favor. Motion carried.

Jack Allen made a motion to take a short recess until the room cleared of those wishing to leave. Larry Borud seconded the motion. All in favor. Motion carried.

Adams County Planning & Zoning
Committee Meeting Minutes
June 1, 2016
Page #2

RECESS: 1:19 P.M.
RECONVENE: 1:24 P.M.

County Surveyor Greg Rhinehart is on vacation and submitted his report for the month of May in writing. Randy Theisen made a motion to accept the surveyor's report as presented. Larry Borud seconded the motion. All in favor. Motion carried.

Register of Deeds: Jodi Helgeson informed the Committee that there has been an increase in recordings in her office. Ms. Helgeson also stated that she has met with Corporation Counsel and County Manager regarding a change in credit card vendors. Discussion was held.

Land Information: Jodi Helgeson stated that the County has received the first Strategic Planning grant payment. Randy Theisen made a motion to approve the Register of Deed's and Land Information reports. Jack Allen seconded the motion. All in favor. Motion carried.

Phil McLaughlin stated that since the decision to discontinue pursuit of the Forestry Zoning Ordinance the Farmland Preservation advisory committee will now be scheduled to meet for further discussion and planning. Mr. McLaughlin gave a short explanation of the Farmland Preservation Plan for the benefit of the new Committee members.

Discussion was held on issues concerning Septic Tank Maintenance notifications and Citations for noncompliance. It was noted that Adams County was to have had on line reporting available to pumpers three years ago and still do not have it. Jack Allen asked County Manager Thad Kubisiak to help by checking into this and report back at the next Committee meeting. Chairman Gilner noted that this item will be on the agenda for the next few meetings. Fred Nickel made a motion to send a second notice for the 2016 notice year until the County Manager comes up with an alternate plan. Larry Babcock stated that the Administrative and Finance Committee should add extra money into the Planning & Zoning postage account if needed. Randy Theisen seconded the motion. Roll Call Vote: 7 – Yes. Motion carried.

Planning & Zoning Updates: None.

The Financial Report for the month of April was presented to the Committee for review and approval. Randy Theisen made a motion to accept the Financial Report as presented. Larry Borud seconded the motion. All in favor. Motion carried.

Correspondence: None.

The next Committee meeting is scheduled for July 6, 2016 at 1:00 P.M.

Public Participation: Several citizens thanked the Committee for discontinuing the pursuit of the Forestry Zoning Ordinance. Discussion was held about creating a committee with board members and citizens about how local government operates. County Manager Kubisiak stated that he will work on this. Discussion was held regarding Act 391 and how the County will keep a list and handle future notification. It was noted that everyone should talk to their District Supervisors when they have any questions and concerns.

Adams County Planning & Zoning
Committee Meeting Minutes
June 1, 2016
Page #3

Jack Allen made a motion to adjourn. Larry Borud seconded the motion. All in favor. Motion carried.

Adjourned: 2:07 P.M.

Rocky Gilner, Chair

Fred Nickel

Barb Morgan, Vice-Chair

Larry Babcock

Randy Theisen

Larry Borud

Al Sebastiani/Jack Allen


Cathy Allen, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE.

Property Committee Minutes
May 10, 2016 9:00 a.m. Room A160

Meeting was called to order at 9:02 a.m. by Cindy Phillippi, County Clerk. The meeting was properly announced. Roll call: Dehmlow, Gilner, Hamburg, Kotlowski and Repinski present. Also present: Zander and Hamman.

Motioned by Kotlowski/Gilner to approve the agenda. Motion carried by unanimous voice vote.

Phillippi opened nominations for Chair. Kotlowski nominated Repinski. There were no other nominations. Nominations for Chair were closed. Motioned by Gilner/Kotlowski to cast unanimous ballot for Repinski as Chair. Motion carried by unanimous voice vote.

Phillippi stepped down as Chair. Repinski took over meeting as Chair.

Repinski opened nominations for Vice-Chair. Gilner nominated himself. There were no other nominations. Nominations for Vice-Chair were closed. Motioned by Hamburg/Kotlowski to cast unanimous ballot for Gilner as Vice-Chair. Motion carried by unanimous voice vote.

Phillippi is the Recording Secretary.

Motioned by Hamburg/Kotlowski to approve the April 14, 2016 minutes. Motion carried by unanimous voice vote.

Public Participation: None

Item #11 Open and act on bids for tax foreclosure property/resolutions/policies: None

Item #12 Update on property at 930 Buttercup, Town of Big Flats: County is still interested in property. Trying to contact landowner; should be back from Florida now.

Item #13 Update on Veterans Memorial in Adams County (Scott Sorenson): Phillippi gave an update regarding contract for memorial.

Item #14 Update on maintenance items: Hamman gave an update.

Item #15 Update on courtroom safety: Should have someone from Property attend meetings to provide updates and open communication.

Next meeting date set for June 14th at 9:00 a.m.

Items on next agenda:

Kotlowski to represent Property Committee on Courtroom Safety

Motioned by Hamburg/Kotlowski to adjourn at 9:43 a.m. Motion carried by unanimous voice vote.

Respectfully submitted,



Cindy Phillippi

Recording Secretary

These minutes have been approved by the committee.

CP\ck

Public Safety & Judiciary Committee**Wednesday, May 11, 2016****9:00 a.m. – Conference Room A260****MINUTES**

The County Clerk, Cindy Phillippi, called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Pete Hickethier, Robert Grabarski, Jack Allen, Rocky Gilner, and Scott Colburn

Others present: Carol Collins, Dennis McFarlin, Janet Leja, Jane Gervais, Marilyn Rogers, Sam Wollin, Terry Fahrenkrug, and Thad Kubisiak

Phillippi deviated from the agenda and asked for a motion to approve the agenda. **Motion by Hickethier to approve the agenda, seconded by Gilner. Motion carried by unanimous vote.**

Phillippi called for nominations for Chair. There were two nominations. Gilner nominated Allen and Allen nominated Grabarski. Phillippi called for voice vote. Voting for Grabarski – Hickethier, Grabarski, Allen, and Colburn. Voting for Allen – Gilner. Phillippi left the meeting and Chairman Grabarski conducted the remainder of the meeting. Grabarski called for nominations for Vice-Chair. Hickethier nominated Allen. There were no other nominations. **Motion by Hickethier to appoint Allen to Vice-Chair, seconded by Colburn. Motion carried by unanimous vote.**

Motion by Allen to appoint Carol Collins as recording secretary, seconded by Colburn. Motion carried by unanimous vote.

Motion by Allen to approve the April 13, 2016 minutes, seconded by Colburn. Motion carried by unanimous vote.

There was no public participation. There was no correspondence.

District Attorney – Tania Bonnett – Not Present

Bonnett was unable to attend the meeting. Committee was provided with the financial report for April. There were no questions.

Eyes of Hope Shelter – Kris Steffens – Not Present

Steffens was unable to attend the meeting due to a work conflict. There was no written report to review.

Family Court Commissioner – Dennis McFarlin – Present

Committee was provided with a written report for April. Office continues to run smoothly with no issues at this time. There were no questions.

Child Support – Janet Leja – Present

Committee was provided with the written and financial reports for April along with a letter thanking Leja for her presentation at the 2016 Directors' Dialogue in Stevens Point on April 7. Leja discussed the performance measures and is pleased with them. There was nothing unusual to report on the financial reports and expenditures are on target. There were no questions. Auditors recently indicated that federal regulations are tightening down and there needs to be checks and balances within the Child Support Office. Those checks and balances will be additions to the updated Lead Child Support Specialist position and will be brought back next month for their approval.

P70 Clerk of Circuit Court – Kathie Dye – Not Present

Dye was unable to attend the meeting as she was scheduled to be present for a three-day jury trial. Committee was provided with a written and financial report for April. There were no questions.

Register in Probate – Chris Langer – Not Present

Langer was not able to attend the meeting as she was attending the WRIPA Conference. Committee was provided with a written and financial report for April. There were no questions.

Emergency Management – Jane Gervais – Present

Committee was provided with the financial report for April. There were no questions. Committee was updated on the confined space training that is scheduled for June 20 & 21 and the hazardous material emergency preparedness functional exercise that is scheduled for June 11. Gervais submitted the financial reports for the first half of the plan to work which is required to be completed twice a year in order to receive EPCRA & HMEP funding.

Medical Examiner – Marilyn Rogers – Present

Committee was provided with the written and financial reports for April. There were no questions. Rogers provided the new committee members with a handout explaining what her job entails. Committee was informed the portable cooler was not working and needed to be repaired. The total cost to have it repaired was \$634.00. A full body disinterment is scheduled for next month. Rogers explained there is no cost to her office for this, but there will be extensive paperwork to complete.

Sheriff's Office – Sheriff Wollin and Chief Deputy Fahrenkrug – Present

Committee was provided with the animal control report and financial report for April along with handouts regarding the annual jail inspection for 2016. There were no questions on the reports. Committee was informed there were no funds budgeted for mileage for the Police Chaplain program and the Sheriff's Office would absorb those expenses this year. Funds for mileage would need to be budgeted in the future as the police chaplains are required to use their own vehicle when they are called out. Discussion was held regarding the recent jail inspection and the weapons control concern that needs to be addressed. This concern has been communicated in previous jail inspections dating back to 2006. The Sheriff's Office is required to submit a written plan by 5/27/16 outlining what corrective action steps shall be taken to address this. Wollin offered to give the new committee members a tour of the jail so they are aware of the area in question.

Motion by Allen to approve vouchers and monthly expense reports as presented, seconded by Colburn. Motion carried by unanimous vote.

Identify upcoming agenda items: Committee would like departments that weren't present today to attend the meeting in June. Child Support will present the updated job description for Lead Child Support Specialist for approval.

Set next monthly meeting date as June 8, 2016 at 9:00 a.m.

Motion by Gilner to adjourn, seconded by Colburn. Motion carried by unanimous vote. Meeting adjourned at 10:10 a.m.

These minutes have been approved by Public Safety & Judiciary Committee on June 8, 2016.

Respectfully Submitted,



Carol Collins
Recording Secretary

SAFETY COMMITTEE MEETING***Minutes*****May 11, 2016/ 2:00 pm /Room A160**

1. The Meeting was called to order by County Clerk Cindy Phillippi at 2:00 pm.
2. The meeting was properly announced.
3. Present: Supervisor Paul Pisellini; Committee members Brenda Quinnell, Pat Kotlowski and Tracy Hamman; Mark Rumpel, MEUW Safety Coordinator; Thaddeus Kubisiak, County Manager (2:08); Jane Gervais, Emergency Management; and Ruth Horndasch, Health & Human Services. Marcia Kaye was excused.
4. Kotlowski made a motion to approve the Agenda, seconded by Pisellini. Motion carried by voice vote.
5. Phillippi called for nominations for Committee Chair. Hamman nominated Pisellini for Committee Chair. Phillippi called for nominations two more times. No further nominations were made. Motion by Hamman, second by Kotlowski, to close nominations and cast a unanimous ballot for Pisellini as Committee Chair. All in favor; motion carried by voice vote.

Phillippi left the meeting at 2:03.

Pisellini called for nominations for Vice-Chair. Quinnell nominated Hamman as Vice-Chair of the Committee. Pisellini called for nominations two more times. No further nominations were made. Quinnell moved to close nominations and cast a unanimous ballot for Hamman as Vice-Chair of the Committee. All in favor; motion carried by voice vote.

Pisellini appointed Kaye as Recording Secretary.

6. Motion by Quinnell and second by Kotlowski, to approve the Minutes from the March 17, 2016 meeting. Motion carried by voice vote.
7. There was no public participation.
8. There were no communications, correspondence or other business.
9. Pisellini requested deviation from the agenda and asked for Gervais's report on the Confined Space Training Grant. Gervais reported that the County was awarded grant monies to train 24 persons in Confined Space Training performed by Nicolet College. The training will be held on June 20 (full day) & 21 (half-day). Gervais will be sending letters to the larger municipalities and local fire departments. This is a "first come-first come basis".

Gervais left at 2:13 pm.

10. Rumpel provided an update on recent projects and meetings, including: annual review of the Powered Industrial Truck and Hearing Conservation Programs; JSA's for Highway Department; Ergonomic Assessment with garbage pick-up staff at Solid Waste; classroom forklift training at Solid Waste and Solid Waste Recycling building; Hearing Conservation and PPE for Maintenance Department. He listed the upcoming projects and training, which include: Annual review of the Fall Protection Program; Noise level Assessments for Highway and Solid Waste; Confined Space

assessments at the dam; forklift certification at Solid Waste; Parks Staff Annual Training; additional CPR trainings; and confined space entrant, attendant and rescue training.

11. Discussion and action on continued topics:

- a. MSDS Online – update on SDS upload status: Rumpel reported that Kaye purchased another license rights for the maintenance department use and should be available soon.
- b. Multi-gas Meter (Hwy, SW, & Maintenance): nothing new.
- c. Respirator Fit Testing: Rumpel reported that the County Nurse that was able to perform the testing has left the area and has not been replaced yet. Rumpel noted that the Maintenance and Sheriff's Departments are the only departments requiring SCBA use. He will continue to work with the departments, noting that the medical evaluation can be done on-line but that they may need to travel 90 miles or more for the fit testing.
- d. Confined Entry training/grant: See report above.
- e. CPR/First Aid Training: Rumpel reported that CPR/First Aid Training will be at the courthouse in May and then with the other employees receiving Confined Space Training at a later date.

12. Discuss and/or act on status of safety policies.

- a. Ergonomics Program – forwarded to Property
- b. General Safety Policies & Safe Work Practices – forwarded to property
- c. Fire Prevention Policy – forwarded to Property
- d. Tools & Equipment Policy – forwarded to Property
- e. Power Industrial Trucks – annual review
- f. Hearing Conservation Program – annual review

Pisellini reported that the four above policies forwarded to the Property Committee were passed in Committee. Rumpel noted some minor changes made to the two annual reviews above.

13. Review of February/March/April's worker's compensation claims: The reports were reviewed.

14. Identify Possible Upcoming Agenda Items – Rumpel would like to discuss an updated Contractor Safety Agreement Form. Remove Multi-gas meter.

15. Next Meeting Date: Wednesday, July 13, 2016 at 2:00pm in Room A160.

Motion by Hamman to Adjourn, seconded by Kotlowski at 2:44 p.m. Motion carried by unanimous voice vote.

These minutes have not been approved by the Safety Committee.

Brenda Quinnell, Acting Recording Secretary

ADAMS COUNTY SOLID WASTE COMMITTEE**Wednesday, May 11, 2016, 6:00 PM****Landfill Office, 1420 Hwy 21, Friendship, WI 53934****MEMBERS PRESENT:**

Florence Johnson, Chair
Larry Babcock, Vice-Chair
Jerry Kotlowski
Robin Skala
Gordy Carlson

OTHERS PRESENT:

Brenda Quinnett, SW Director
Thaddeus Kubisiak, County Manager/Admin Coordinator
Robert Grabarski
Cindy Phillippi, County Clerk

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by County Clerk Cindy Phillippi at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: JOHNSON, BABCOCK, KOTLOWSKI, SKALA & CARLSON.

APPROVAL OF AGENDA: *Motion by Babcock, second by Johnson, to approve the agenda as presented. All in favor; motion carried.*

ELECTION OF OFFICERS/APPOINTMENT OF RECORDING SECRETARY: Ms. Phillippi called for nominations for Committee Chair. Skala nominated Florence Johnson as Chair. Phillippi called for nominations two more times. No other nominations were received. *Motion by Kotlowski, second by Skala, to close the nominations and cast a unanimous ballot for Florence Johnson as Chair. All in favor. Motion carried.*

Johnson then called for nominations for Vice-Chair. Kotlowski nominated Larry Babcock as Vice-Chair. Johnson called for nominations two more times. No other nominations were received. *Motion by Kotlowski second by Carlson, to close nominations and cast a unanimous ballot for Larry Babcock as Vice-Chair. All in favor. Motion carried.*

Johnson appointed Quinnett as Recording Secretary.

NOTICE THAT THE COMMITTEE MAY DISCUSS AND ACT ON ANY AGENDA ITEMS LISTED.

APPROVAL OF OPEN SESSION MINUTES FROM THE APRIL 13, 2016 REGULAR SOLID WASTE MEETING: *Motion by Babcock, second by Johnson, to approve the Open Session minutes as presented for the April 13, 2016 Solid Waste meeting. All in favor; motion carried.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There were no communications, correspondences or other business matters presented.

FINANCIAL REPORT: Review and discussion of the financial reports and check summary presented. *Motion by Babcock, second by Kotlowski, to accept the financial reports as presented. All in favor; motion carried.* Quinnett reported on the audit.

SITE REPORT: Quinnell distributed and the Committee reviewed the Site Report dated May 11 2016 (see attached copy). *Motion by Kotlowski, second by Carlson, to approve the Site Report as presented. All in favor; motion carried.*

TIRE DISPOSAL AT CLEAN SWEEP: Quinnell distributed a summary of three year history of tire disposal costs and disposal numbers from previous Clean Sweeps and Roundups. A discussion was held. Quinnell will advertise the prices with an emphasis on "bulk" loads. The prices will remain the same at ½ price each for car and light truck tires and it was clarified that tires larger than light truck tires and large "bulk" loads will be charged by weight. The charge for these larger tires and bulk loads will be ½ price of the usual fee.

REQUEST FOR CLEAN SWEEP MONEY TO NEW LISBON CLEAN UP: Quinnell reported on the meeting she attended in New Lisbon regarding a property containing hundreds of electronics improperly stored. She noted that Adams County is involved because the property owner at the time brought a load of crushed CRT glass and improperly disposed of it here. The DNR is looking for assistance in clean-up for the current property owner. A review of the Clean Sweep budget and procedures indicates that financial assistance is not available at this time; however, Quinnell indicated that the Department will provide some geylards for use in the clean-up activities.

REPORT ON COUNTY MANAGER VISIT: Kubisiak reported that he spent five days at the landfill and spent much time reviewing equipment for insurance purposes.

REVIEW OF EQUIPMENT LIST TO BE INSURED: Quinnell presented a list of Solid Waste property as listed on the current insurance policy with recommended additions and deletions for the Committee to review. Kubisiak explained the justifications for the removals. Quinnell will also make corrections to the values and submit a correct list to Kubisiak for final approval/use.

TOWN OF STRONGS PRAIRIE AGREEMENT: Quinnell reported that as requested by the Landfill Advisory Committee, she attended the Town of Strongs Prairie Annual Meeting on April 19th to explain the Department's request to cap free tipping per residence on a trial basis. She noted that those in attendance at the Annual Meeting were in favor of this agreement. Quinnell noted that the Side Agreement presented to this Committee states a start date of June 1, but that she will be providing the Township with several different options for start dates to be at their discretion. *Motion by Babcock, second by Carlson, to accept the Side Agreement between Adams County and the Town of Strongs Prairie. All in favor; motion carried.*

NATIONAL SANITATION WORKER DAY RESOLUTION: Quinnell presented a resolution to recognize Adams County sanitation workers during Garbage Man Week beginning on June 17th. *Motion by Babcock, second by Carlson, to approve and send to the full County Board a Resolution to Honor Adams County Sanitation Workers. All in favor; motion carried.*

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: There were none.

APPROVAL OF ANY TRAININGS OR CONFERENCES: There were none.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Updates on pertinent items, a report on the insurance list, and the Strongs Prairie Side Agreement.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, June 8, 2016 at 6:00 PM at the Landfill.

Motion by Kotlowski, second by Carlson, to adjourn until the next meeting. All in favor; motion carried. Meeting adjourned at 7:53 P.M.

Respectfully submitted, Brenda Quinnell, Recording Secretary

ADAMS COUNTY SOLID WASTE COMMITTEE
Wednesday, June 8, 2016, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Florence Johnson, Chair
 Jerry Kotlowski
 Robin Skala
 Gordy Carlson

OTHERS PRESENT: Brenda Quinnell, SW Director
 Thaddeus Kubisiak, County Manager/Admin Coordinator
 Everette Johnson

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by Chairperson Florence Johnson at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL: JOHNSON, KOTLOWSKI, SKALA & CARLSON. BABCOCK WAS EXCUSED.

APPROVAL OF AGENDA: *Motion by Kotlowski, second by Carlson, to approve the agenda as presented. All in favor; motion carried.*

NOTICE THAT THE COMMITTEE MAY DISCUSS AND ACT ON ANY AGENDA ITEMS LISTED.

APPROVAL OF OPEN SESSION MINUTES FROM THE MAY 11, 2016 REGULAR SOLID WASTE MEETING: *Motion by Kotlowski, second by Skala, to approve the Open Session minutes as presented for the May 11, 2016 Solid Waste meeting. All in favor; motion carried.*

PUBLIC PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: There were no communications or correspondences. The celebration of Garbage Man Day was discussed under other business matters.

FINANCIAL REPORT: Review and discussion of the financial reports and check summary presented. *Motion by Carlson, second by Skala, to accept the financial reports as presented. All in favor; motion carried.*

SITE REPORT: Quinnell distributed and the Committee reviewed the Site Report dated June 8, 2016 (see attached copy). A discussion was held on random drug and alcohol testing. *Motion by Carlson, second by Kotlowski, to approve the Site Report as presented. All in favor; motion carried.*

UPDATE ON INSURANCE: Kubisiak reported that the insurance group has lost staff since they are closing in 2017, so it is harder to correspond with them.

UPDATE ON THE TOWN OF STRONGS PRAIRIE AGREEMENT: Quinnell reported that she provided the Town of Strong's Prairie with the Agreement as recommended by the Advisory Committee for review by their attorney. The Township will then vote on it at their next regular meeting held June 13, 2016.

APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS: There were none.

APPROVAL OF ANY TRAININGS OR CONFERENCES: There were none.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: updates on pertinent items and Clean Sweep itinerary.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, July 13, 2016 at 6:00 PM at the Landfill.

Motion by Kotlowski, second by Skala, to adjourn until the next meeting. All in favor; motion carried. Meeting adjourned at 6:57 P.M.

Respectfully submitted, Brenda Quinnell, Recording Secretary

THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE

ADAMS COUNTY SURVEYOR'S OFFICE
GREGORY P. RHINEHART, COUNTY SURVEYOR
(608)-339-4226 (608)-339-3808
P.O. BOX 187 -- FRIENDSHIP, WI 53934


ADAMS COUNTY SURVEYOR'S REPORT # 510

Report for the month of May, 2016

Work is continuing on the 2016 Government Land Corner Maintenance Project.

I am continuing to respond to queries from the public and perform the duties of my office.

Respectfully Submitted;


Gregory P. Rhinehart,
Adams County Surveyor

Adams County Traffic Safety Meeting

Feb 10, 2016

Adams County Highway Dept.

Present:

Laurie Falash, Adams County Sheriff's Office
Chris Vandernhoven, Wisconsin State Patrol
Paul Morrison, Adams County Sheriff's Office
Jonathan Barnett, D.A.'s Office
Jon Sonnenberg, Town of Rome Highway

Randy Wissinger, WI DOT-BOTS
Teresa Colemer, Kobussen Buses
Kristi Voelker, Kobussen Buses
Dennis Premo, Highway Dept.
Dan Brugman, WISDOT

Meeting called to order at 10:04 J. Sonnenberg

Introductions

Meeting properly announced? Motion by Chris/Dennis Motion carried.

Minutes approved? Motion by Dennis/Chris. Motion carried.

Treasurer's report: \$216.83. Motion to approve Chris/Christy Motion carried. Discussion on possibilities of projects to use this money on and close the account. Decided to table this to the next meeting and ideas to be brought to the table and be voted on then.

Construction Updates: Dennis reports chip seal on CTH O from CTH G to STH 13 will be two days and will start early summer.

CTH P Adams to Marquette County to G total reconstruction in the future. Hold up on the oak tree removal due to oak wilt.

Devil's Elbow project on CTH Z will most likely be a 2017 project.

CTH Z and Hwy 82 intersection possibly a 2019 project.

CTH E to Adams R.R. tracks overlay set for next year.

Kobussen Representatives: Request review on the low trees on 1st Ave between Duck Creek Ave and Dyke Ave in the Town of Springfield in Marquette County. Dennis will speak to the Highway Commissioner of Marquette County and see if they have a brushing project up in the future. Kristi advises that she has been unable to get any results and has made several attempts.

Old Business: Sign to alert drivers to children bus loading area at 1750 CTH Z was not needed as residents there have moved. Hwy put one near 1852 CTH Z where children are loading and hopes that it takes care of any possible future concerns.

Hwy checked the dimming speed signs on CTH Z north of CTH F with the plan to replace signs before spring.

Stop sign replaced by Hwy on 1/16/2016 at 17th and CTH C.

Concerns on visibility of sign at CTH G and CTH C checked by WSP and the sign has correct sight standards but the problem is that people are not stopping traveling north bound on G through C.

Also information on a visibility problem with a speed sign coming into Arkdale that was being blocked by a street sign and that was corrected.

Request for a guardrail on 10th just No. of CTH J. Will check with Preston township in letter form. To be drafted and brought to May meeting.

New Business: Jon states that Dollar General is coming to Rome and that they have decided to not to add a by-pass when the turn will be for the store only. They will reconsider if any other businesses move into that area. Discussion on speed there and Dan will check into it.

Kobussen advises that starting Aug 1st there will be some changes to the light system on top of the busses. Upon approaching a stop amber colored lights will start while bus in motion. When bus stops the lights will switch to red lenses and the stop sign will activate. These are with busses from 2005 to present. Discussion on fines and how to alert the public to the seriousness of violating school bus safety rules.

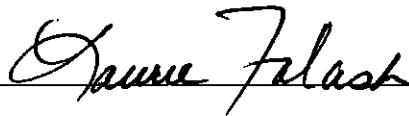
Paul brought up the question of violations of asparagras/mushroom pickers in the right of ways on the highway. Dan Brugman will do some follow up on this issue. Paul also brought to the groups attention the 3 way stop at Cottonville Ave at the Cottonville boat landing. Feels that stop sign on 13th may be set too far back and it makes it hard to see the stop. Will do some checking on this and possibly address it to Preston in the letter and bring to May meeting.

R. Wiessinger spoke about current fatalities and bills of interest. These will be sent to Laurie and can be shared by PDF to Sheriff's Office. Discussion on new features for TRAC/Mock and Community Maps to benefit law enforcement.

Next meeting May 11, 2016

Meeting adjourned 11:30 Motion by Laurie/Dennis. Motion carried

____ Laurie Falash



Date 2-10-2016

Meetings approved 5-11-2016

